



Colorado Military Academy

Tuesday, June 17, 2025

June 17, 2025 – Regular Meeting of the Board of Directors

1. Preliminary (4:00 PM)

Chair: Robert W. Applegate Jr.
Robert W. Applegate Jr. (Aug 20, 2025 08:25:04 MDT)

1.1. Call to Order & Welcome (MURRAY – 1 min)

Procedural

1.2. Pledge of Allegiance (ALL PRESENT – 1 min)

Procedural

1.3. Roll Call (LUNA – 1 min)

Procedural

- Gen. Doug Murray: 1
- Dir. Mark Hyatt: 1
- Dir. Robert Applegate: 1
- Dir. Kent Traylor: 0
- Dir. Brian Scott: 1
- Dir. Michael Gaal: 1

1.4. Adopt Agenda (MURRAY – 1 min)

Action

Motion to adopt the **Agenda**.

- Motion to adopt: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0

2. Public Comment

2.1. Public Comment – 10 minutes

3. Consent Agenda

3.1. Adopt [5/20/2025 Regular Board Meeting Minutes](#) and [May Financials](#) (MURRAY – 1 min)

Action (Consent)

Motion to adopt the **Consent Agenda**.

- Motion to adopt: Mark
- Second: Brian

- **No discussion**
- Motion passes: 5-0

4. Reports

4.1. Executive Director Report (LUNA/CROUCH – 5 min)

5. Business

5.1. [Board Member Skills Matrix](#) (CROUCH – 10 min)

Discussion

Introduce the Board Member Skills Matrix.

5.2. Reading / Vote – 2025-26 Staff Handbook (LUNA – 5 min)

Action

Motion to adopt the [2025-2026 Staff Handbook](#) as presented.

- Motion to adopt: Mark
- Second: Robert
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.3. Reading / Vote – Child Harm Prevention Policy (LUNA – 5 min)

Action

Motion to adopt the [Child Harm Prevention Policy](#) as presented.

- Motion to adopt: Mark
- Second: Robert
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.4. Reading / Vote - JFBA JFBB Enrollment Policy (LUNA - 5 min)

Action

Motion to adopt the [JFBA JFBB Enrollment Policy](#) as revised.

- Motion to adopt: Mark

- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.5. Establish New Bank Account (CROUCH – 3 min)

Action

Motion to **establish a liquid asset account at First Bank Colorado and to authorize Col Roberts and Michelle Luna to establish the account.**

- Motion to establish and authorize account: Mark
- Second: Michael
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.6. Resolution 25-0601 Board Meeting Schedule 2025-2026 (CROUCH – 5 min)

Action

Motion to **adopt [Resolution 25-0601 Board Meeting Schedule 2025-2026.](#)**

- Motion to adopt: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.7. Officer Election (MURRAY/APPLEGATE – 5 min)

Action

Motion to **nominate Mark Hyatt to the position of Treasurer.**

- Motion to nominate: Mark

- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

5.8. Funds Transfer from General Fund to Fund 43 (CROUCH – 3 min)

Action

Motion to **transfer \$800,000 from the General Fund to Fund 43.**

- Motion to transfer: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

6. Executive Session

6.1. Executive Session Statement (MURRAY – 2 min)

Procedural

“The Board may move into Executive Session as authorized by Colorado Revised Statutes, Section 24-6-402(4)(f) for the purpose of Executive Director evaluation. A motion to move into Executive Session requires a 2/3 vote.”

- Motion to move into Executive Session: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes
- Motion to exit Executive Session: Mark
- Second: Robert
- **No discussion**
- Motion passes: 5-0

- Gen. Doug Murray: Yes
- Dir. Mark Hyatt: Yes
- Dir. Robert Applegate: Yes
- Dir. Kent Traylor: 0
- Dir. Brian Scott: Yes
- Dir. Michael Gaal: Yes

7. Business Coming Out of Executive Session

7.1. Executive Director Compensation and Bonus (APPLEGATE – 2 min)

Action

Motion to **approve performance compensation for Executive Director of \$30,000 and FY26 salary of \$126,000.**

- Motion to approve: Mark
- Second: Robert
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

7.2. FY26 Budget Appropriation Resolution (CROUCH – 5 min)

Action

Motion to **adopt the [FY26 Budget Appropriation Resolution](#).**

- Motion to adopt: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0
 - Gen. Doug Murray: Yes
 - Dir. Mark Hyatt: Yes
 - Dir. Robert Applegate: Yes
 - Dir. Kent Traylor: 0
 - Dir. Brian Scott: Yes
 - Dir. Michael Gaal: Yes

8. Adjourn (5:10 PM)

8.1. Motion to adjourn

- Motion to adjourn: Mark
- Second: Brian
- **No discussion**
- Motion passes: 5-0

11 - June 2025 Meeting Minutes

Final Audit Report

2025-08-20

Created:	2025-08-20
By:	Michelle Luna (luna.m@cmacs.org)
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"11 - June 2025 Meeting Minutes" History

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