

Colorado Military Academy  
Regular meeting of the Board of Directors  
**March 19, 2024, 4:00 pm-6:00 pm**

- I. 4:00 PM Call to order
  - a. Welcome and Introductions
  - b. Pledge of Allegiance
  - c. Public Comment
  
- II. 4:05 PM Approval of Minutes
  - a. Move to approve the **February 13, 2024 Board Meeting Minutes**
  
- III. 4:06 PM CSI Led Board Training - Andra Denton
  - a. Budget, interim reporting, grants, and audits
  
- IV. 4:30 PM Monitoring Responsibilities – Andy
  - Protect Policy – [Financial Conditions and Activities/Internal](#)
  - Protect Policy – [Compensation and Benefits](#)
  
- V. 4:40 PM [Executive Director Report](#) – Nicole  
PDFs: [March 2024 Report](#), [Dashboard](#)
  - Academic
    - Progress in carrying out UIP/plan for updating UIP
  - Administrative
    - [24-25 Parent/Student Handbook](#) for Approval
    - [24-25 Employee Handbook](#) for Approval
  - Enrollment
    - Re-enrollment numbers • Waitlist
  - Staffing
    - Update on vacant positions
    - Interviewing/Recruiting
  - Culture
    - Participation in school events
    - Finalize and administer the administrative, family, and staff surveys
  
- VI. 5:00 PM Board Committee updates
  - Executive Committee - (President)
  - Nominating Committee – (Vice President)
  - Finance Committee – (Treasurer)**
    - a. Acceptance of [Monthly Financials](#)
    - b. 1st reading of Paid Time Off, Paid Sick Leave, and Vacation Policy
    - c. Proposal of Salary Increase Plan FY25
      - i. Action: Move to accept the Proposed Salary Increase as presented
    - d. Auditor Engagement FY24
      - i. Action: Move to approve [Hoelting](#) as the independent auditor for CMA.
      - ii. Direct staff to sign the engagement letter with Hoelting.
  
- VII. 5:20 PM Board Responsibilities
  - Review of Governance Policy – Direct

Nominating Committee Progress Report

- a. Updates regarding new board member recruitment - Mark

Review of New Annual Tactical Plan from Head of School

- a. Discussion of Strategic Planning Process - Doug

VIII. 5:25 PM Board Advocacy Reports and Scheduling

IX. 5:30 PM Adjournment