



Colorado Military Academy

Cadet Withdrawal Form

Cadet's Name: _____ Date of Birth: _____ Student ID#: _____

Grade Level: _____ Cadet's Last Day: _____ Parent/Guardian Phone #: _____

Parent/Guardian Name: _____ Email: _____

Address: _____

Reason for Withdrawal: *REQUIRED INFORMATION*

- Transfer to Public/Charter/Online School -Name: _____ District (if applicable): _____
- Transfer to Home Based Education
- Out of State Move to: _____ / Check here if this is a PCS move _____

Comments: (HIGHLY RECOMMENDED)

Please return the following items to CMA:

- All text books -Fines (*damaged, lost or stolen*) _____
- Chromebook, Charging Cord and Bag. -Fines (*damaged, lost or stolen*) _____
- Lock for Locker (refund available) -Fines (*damaged or lost*) _____
- CAP Uniforms: ABUs, Belt, CAP, **optional: donate boots** -Fines (*unreturned items*) _____

ADMIN Sign Off: _____

- Pick up any medications from the nurse.

STUDENT RECORDS INFORMATION:

* Student Records will be sent to the new school once they submit their **Records Request Form** via email or fax to the Student Records Department.

*If you would like a copy of your cadet's Transcript- Email your request to Student Records. Fulfillment usually takes about 5 business days; may take longer at END OF SEMESTER/END OF YEAR. Please indicate whether you would like a paper copy (*Identification REQUIRED for pick-up*) or electronic copy (*provide cadet's name and DOB for verification*).

Email: RECORDS@CMACS.ORG / Fax: 719.466.6537

Parent/Guardian Signature _____ Date: _____