



COLORADO MILITARY ACADEMY BOARD OF DIRECTORS MEETING

**October 12, 2021
4:00 P.M.**

**Colorado Military Academy
360 Command View, Colorado Springs, Colorado 80915
Zoom Link—Contact us at info@cmacs.org to receive the link.**

Certification of call: The meeting of the Colorado Military Academy Board of Directors was called for October 12 2021. The Call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

- I. Call to Order: Roll Call
CMA Board Chairperson, Eric Tucker, called the meeting to order at 4:02 PM. Roll call was confirmed. Board members in attendance were Board Chair Eric Tucker and Board Members: Doug Murray, Randy Cubero and Erik Dominguez. Those in attendance using Zoom were: Board Members Robert Applegate. Others in attendance are CMA Board Action Officer: Mark Hyatt via Zoom, CMA Executive Director/Dean of Instruction: Linda Stahnke, CMA Military Commandant: Col. Nicole Roberts, CMA Dean of Students: Mark Gleason, Mary Katungu, MS/HS Principal, Cynthia Lucero, Elementary Principal, CMA Comptroller Theresa Martinez, CMA Executive Assistant Arly Watson. Amber London was also present as a prospective new board member. A quorum was present.
- II. Approve Agenda—The move to accept the agenda was made by Eric Tucker and was seconded by Doug Murray 5-0 and the agenda was accepted.
- III. Approve Minutes of September 21, 2021. The move to accept the September 21 Board Meeting minutes was made by Doug Murray, and seconded by Erik Dominguez 5-0. The minutes were accepted.
- IV. Public Comment (max 3 min each)—No public comments were made.
- V. Board Work Session Items:
 - A. Update from the Executive Director, with Board Q & A
 - i. Enrollment FTE is 689
 - ii. Adjustments to the budget are being made to accommodate the current enrollment
 - iii. District of Residence – review
 - 42.2% of the students are from District 11
 - 18.8% are from District 49
 - 18.8% are from District 3
 - iv. There was a discussion of how CMA would get additional funds from district 11 if CMA was authorized by district-11 instead of CSI.
 - v. AMCSUS Competition put together. Conference in Washington DC winners will be announced.

- vi. Coperni 3 is the location for the luncheon and CSI Renewal presentation.
 - vii. Strategic Plan Review--Randy put together the Strategic Plan form. We have pulled up in CMAS scores. Great progress, but not yet where we want to be.
 - viii. ASVAB Testing coming and College and Recruiter Days and free College Application Days
 - ix. Financial audit has been completed, and received a draft.
 - x. Adding a parent to the board. Recommended Amber London. Q and A will be at the next board meeting.
- B. Update from the Commandant, with Board Q & A
- i. The Cadet Competition had 9 wings, we won first place outside posting of colors.
 - ii. NCO Academy competition October 15 & 17.
 - iii. Camp Curry for MS and incoming HS students is December 3-5.
- Up to 80 expected to join
 - iv. Air rifle NRA instructor training will be in Arizona.
 - v. Old CAP van that needs some work, but we do have someone to fix it.
 - vi. Received all our plaques and diplomas from the Dakota encampment.
 - vii. We have taken in a lot of new students this year.
 - viii. We have 2 additional C/2nd Lt. and 2 new C/1st Lt.
 - ix. Flights have slowed down due to activities and weather.
 - x. There are 3 cadets ready for flight scholarship and get their license.
 - xi. CMA has had 149 promotions since school started. 16 of those had 2 promotions. This is 55% of our CAP squadron.
 - xii. Honor roll will be posted later this week.
- C. Update from the Dean of Students, with Board Q & A
- i. School culture: We will provide data to show that the students are improving every day. They are still occasionally misbehaving, but overall great improvement.
 - ii. School store is doing very well. They have earned \$3,000. Funds go to CMA events.
 - iii. November 5 is the Masquerade Ball. Estimated cost is \$1,100, which the store will front with the finances.
 - iv. A local company wants to do the school uniform polo shirts. *French Toast* has not been the best as far as turnaround time the last 2 years. The school hopes to purchase 400, store them, and have the parents come shop at the school. Just the shirt with the school logo is \$15, PE shirts and shorts are \$12 for the pair.
 - v. A parent said as they watched students with Mr. Gleason "Dude, you have 4 yr. olds at parade rest." Our response was, "Yes 'mam carries over into CAP and everyday life."
- D. Update from the Board Action Officer, with Board Q & A:
- i. Mark Hyatt has been speaking with a community leader we hope to recruit for a Board Member.
 - ii. A discussion of the brick gifts for the entrance stairs.
- VI. Finance Committee Report: August 2021 financials:
- i. CSI is paying on actual 784 projected student count. This will be adjusted in January after enrollment is certified.
 - ii. We need to carefully watch our CASH flow.
 - iii. A discussion regarding how the mortgage process will work. It is an intercept payment.
 - iv. If we closed the books today we would have a \$147K.
 - v. Grants will bring in \$700K that will go back into the budget.
 - vi. Murray motioned to accept financials, Cubero seconded and the financials were accepted 5-0.

- VII. Action Items:
- a. Second Reading—Financial Protocols added verbiage regarding the number of days to request reimbursement. Murray motioned to accept the Financial Protocols and Cubero seconded. The motion carried 5-0.
 - b. Second Reading—Credit Card and Procurement Protocols-No changes were made. Murray motioned to accept the Credit Card and Procurement Protocols, Cubero seconded. The motion carried 5-0.
 - c. The Board resolution for conflict of interest was discussed. They are to be integrated into the bylaws and amend the language to show \$50 in gift merchandise. Murray motioned to accept the amended language, Cubero seconded. The motion carried 5-0 and passed with amendments.
 - d. Crisis Management policy: CSI is now requiring compliance W/NIMS format. Our Emergency Plan already complies. Mark is presently updating it. Murray made the motion to accept the resolution and Cubero seconded. The motion carried 5-0.
- VIII. Executive Session—No Executive Session- None
- IX. Other Business:
- a. Next Board Meeting November 9, 2021, 4:00 PM at CMA / Zoom
- X. Adjourn. Murray motioned to adjourn the meeting and Cubero seconded. Meeting was adjourned at 5:24p.m.

Eric Tucker, Board Chair
(Print)

Signature

11/9/2021

Note: Permissible Topics for Executive Session:

- (a) Discussions regarding buying and selling property;
- (b) Conferences with an attorney to receive legal advice;
- (c) Matters required to be kept confidential by state or federal law (e.g., student academic records);
- (d) Security arrangements or investigations;
- (e) Determining contract negotiation strategies
- (f) Personnel matters (Note that “personnel matters” does not include discussions concerning a member of the charter school board or the appointment of a person to fill a vacancy on the board. Nor does the topic include discussion of general personnel policies like salary schedules. The exception occurs only when an individual employee or group of employees are discussed.);
- (g) Consideration of documents protected from disclosure under the Open Records Act (for more on this see the discussion of the act below); or
- (h) Discussion of individual students where public discussion would adversely affect the person or persons involved.