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**COLORADO MILITARY ACADEMY**

**Board of Directors Meeting**

**September 21, 2021**

**4:00 P.M.**

**Colorado Military Academy**

**360 Command View, Colorado Springs, Colorado 80915**

**Zoom Link – Contact us at** **info@cmacs.org** **to receive the link.**

**Certification of call: Meeting of the Colorado Military Academy Board of Directors was called for September 21, 2021, at 4:02 p.m. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.**

1. Call to Order:  CMA Board Chairperson, Eric Tucker, called the meeting to order at 4:02 PM. Roll call was confirmed. Board members in attendance were Board Chair: Eric Tucker and Board Members: Randy Cubero and Erik Dominguez. Those in attendance using Zoom were: Board Members Doug Murray, and Robert Applegate. Others in attendance were CMA Board Action Officer: Mark Hyatt, CMA Executive Director/Dean of Instruction: Linda Stahnke, CMA Military Commandant: Col. Nichol Roberts, CMA Dean of Students: Mark Gleason, and CMA Comptroller: Theresa Martinez. CMA Executive Assistant: Arly Watson. A quorum was present.
2. Approve Agenda–A move to accept the agenda was made by Randy Cubero and seconded by Robert Applegate. The agenda was accepted 5–0.
3. Approve Minutes for August – A move to approve the minutes for August, 2021 was made by Doug Murray and seconded by Randy Cubero. The August minutes were accepted 5–0.
4. Public Comment (max 3 min each)—A public comment was made by Megan Gatzke, a parent of CMA children.
5. Board Work Session Items:
6. Update from the Executive Director, with Board Q & A
	1. The enrollment report was given. CMA is currently at 707 FTE. AeroLab is at 131, which is a FTE of 65.5 students.
	2. Beginning October 1st on “count day”, CMA will continue with our policy, accepting only PCS’ing students.
	3. CMA is up 70 students from last year.
	4. COVID numbers: CMA will not quarantining this year unless the students are sick. It is difficult to get subs, but we are facing other diseases. Teachers are using Google classroom or Google meets to teach classes live to those quarantined, but not sick.
	5. AMCSUS conference was a good one. The Executive Director will be sharing several sessions with staff. The CMA Board was invited to the Annual AMCSUS Conference in Washington D.C. The sessions were useful and there was a relational emphasis.
	6. A Group of CSI’s board members are coming for a site visit on Tuesday, September 28.
	7. A brief discussion regarding the Colorado League of Charter Schools—Keating group marketing research.
	8. The SpEd Crisis: It has become difficult to hire Para’s and SpEd teachers. We hope to add strength to the program to hire the personnel needed with a better value or salary packet. A question was asked, can we actually use high school students for some of the PARA issues to relieve the teachers for more difficult duties.
	9. CSI visit is next week Tuesday, September 28 in preparation for our renewal presentation on October 19.
7. Update from the Commandant, with Board Q & A
	* CMA has 150 cadets in its Squadron, 60 will join at November by bringing in 7th & 8th graders.
	* The Commandant mentioned it is very rewarding to promote 120 cadets so far this term.
	* CMA is leading the wing in flying hours.
	* CMA finally has its own Navy, Army, and Air Force recruiters. The Recruiters have badges so they may come and go in the building. Currently out of 18 students, 14 plan to join the military at graduation. Our cadets have a better potential to reach out to the Air Force Academy, West Point, and Annapolis than most other graduates, but they still have to go through the normal channels of acceptance by college recruiting.
	* CMA had a CAP Senior member come to the school and train our cadets on Ground Team Searches.
	* CMA is hosting the Cadet Competition for the Colorado Wing on October 2, 3.
	* CMA is hosting the NCO Academy on October 16 & 17. All SSgt’s and above will attend.
	* Kudo’s:
		+ - AMCSUS accreditation
			- Quality Cadet Unit Award
			- The Cadets raised $1500 plus for Special Olympics—they took 3rd place in the Plane Pull. CMA was the only cadet team to enter and won 1st place overall. This was CMA’s first time to participate.
			- Cadets entered a first time competition and won 1st place in the Search and Rescue Competition.
			- The CMA Honor Guard is performing for the Council of State Governments West Annual Meeting’s Opening Ceremony at Cheyenne Mountain Resort consisting of the mayor and his guests.
	* Senior Class Recognition activities. CMA will be ramping up those activities. Each senior will have the Service Coat for their Senior Pictures with the planes. They are also planning other senior events.
	* The Civil Air Patrol National Commander is planning a visit to CMA to hear how the schools’ model has been so successful.
8. Update from the Dean of Students, with Board Q & A
9. Although CMA has fewer students than expected, we have gained ground in having quality students who want to be here.
10. Thursday, September 23 there will be a meeting with Jostens and junior and senior parents about graduation.
11. The student store is going doing very well with sales. Profits will go to CMA events such as Senior Sunrise breakfast, High School Military ball, and other events for students.
12. Student advisory committee is up and running. The committee will help with the store and make recommendations for activities.
13. CMA will have a Military ball. CMA is considering several venues. Operation Deploy the Dresses gives free dresses for military balls.

1. Update from the Board Action Officer, with Board Q & A
	* + - 1. Mark Hyatt has a speaker at the Air Force Academy that can come in to speak to the students.
				2. The Air Force Academy may also have the capacity some team building exercises for us.
				3. CMA also has the best looking planes on the tarmac.
2. Finance Committee Report:
	* 1. Finance committee report this month.
			+ 1. The Audit is completed and CMA is waiting for the draft copy.
				2. The Budget revision will be presented to the board after count day October 1.
				3. CMA’s upfront financials at the beginning of the year is always higher on expenses. As the school year progresses, the costs will drop down to a normal level.
				4. Overall we are in the negative, but this is normal for the beginning of school.
				5. A motion was made to approve the Financials by Doug Murray and was seconded by Rob Applegate. The motion passed 5–0.

VII. Action Items:

1. Financial Protocols and Credit Card protocols (first reading). A vote will be taken at the next month’s Board meeting.

VIII. Executive Session—No Executive Session

IX. Other Business:

 a. Next Board Meeting October 12, 2021, 4:00 PM at CMA and on Zoom

X. Adjourn. Chair: Dough Murray made a motion close the September Board meeting. Erik Tucker seconded and the vote passed 5–0 to adjourn at 6:10 p.m.

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| Eric Tucker, Board Chair |  | Signature |  | 10/12/2021 |

Note: Permissible Topics for Executive Session:

(a) Discussions regarding buying and selling property;

(b) Conferences with an attorney to receive legal advice;

(c) Matters required to be kept confidential by state or federal law (e.g., student academic records);

(d) Security arrangements or investigations;

(e) Determining contract negotiation strategies

(f) Personnel matters (Note that “personnel matters” does not include discussions concerning a member of the charter school board or the appointment of a person to fill a vacancy on the board. Nor does the topic include discussion of general personnel policies like salary schedules. The exception occurs only when an individual employee or group of employees are discussed.);

(g) Consideration of documents protected from disclosure under the Open Records Act (for more on this see the discussion of the act below); or

(h) Discussion of individual students where public discussion would adversely affect the person or persons involved.