**COLORADO MILITARY ACADEMY**

**Board of Directors Meeting**

**April 13, 2021**

**4:00 P.M.**

**Colorado Military Academy**

**360 Command View, Colorado Springs, Colorado 80915**

**Zoom Link – Contact us at** [**info@cmacs.org**](mailto:info@cmacs.org) **to receive the link.**

**AGENDA**

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for April 13, 2021, at 4:01 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

1. CMA Board Chairperson, Eric Tucker, called the meeting to order at 4:01 PM.  Roll call was confirmed.  Board members in attendance via Zoom video were Eric Tucker, Board Chair; Board Members Doug Murray, Robert Applegate, and Randy Cubero. Others in attendance via Zoom were CMA Board Action Officer, Mark Hyatt; CMA Executive Director / Dean of Instruction, Linda Stahnke; CMA Dean of Students, Mark Gleason; CMA Comptroller, Theresa Martinez; CMA Exec. Assistant, Abby Miller, potential new board member and CMA parent, Eric Dominguez, Highmark Portfolio Manager, Suzanne Metzgar, and CSI Consultant, Ryan Marks. A quorum was present.
2. Approve Agenda— A move to accept the agenda was made by Eric Tucker seconded by Mark Hyatt. Accepted 4-0
3. Approve Minutes for March 9, 2021— A move to approve the minutes for March 9, 2021 was made by Mark Hyatt and seconded by Rob Applegate. The March minutes were accepted 4-0.
4. Public Comment (max 3 min each)— No public comments
5. Board Work Session Items:
   1. Discussion from Ryan Marks, Charter School Institute, on CMA’s renewal
      1. CMA’s charter contract expires June 2022. The renewal process starts now. The renewal evaluation will look at additional supplemental material provided by the school this year. Next year’s budget, financial forecast, financial policies, and procedures will be reviewed and updated as well. An organizational evaluation, board strategic plan, and board self-assessment must also be provided.
      2. Timeline: October— CSI board meeting will most likely be back in person with an online option. Board will share and be able to ask questions. November– CSI staff will present renewal report. December— Recommendations for term length will be determined. Board members are asked to be there.
      3. Challenges presented by COVID: only one set of state assessments 20/21 school year, figuring out how to supplement missing/impacted academic data to inform renewal, limited insight into student growth, etc. Mr. Marks and Mrs. Stahnke are in discussion about possible alternatives.
      4. CSI will be relying more heavily on site visits for evidences, so there may be more of them than is typically customary.
   2. Update from the Dean of Instruction, with Board Q & A
      1. Current enrollment update: Returning is standard. 12–10 % PCS each year. 84.9% of students returning. Enrollment For next year is at 784 so far.
      2. Adding Pre-K. Cost will be $600 per month for half-day Pre-K. It needs to be self-sustaining this year; we can apply for state funding next year.
      3. Review of parent satisfaction survey—to be posted on the website
      4. April is the month of the military child. Our military life counselor is leading an effort to bring attention and appreciation to military children.
      5. The Student Accountability Committee met and will be meeting again to work on school improvement plan and draw in parent involvement and suggestions.
      6. SAT and PSAT this week. We are getting ready for CMAS testing. CMAS will only test one subject (English or Math).
      7. We are still doing NWEA testing and will share those results with CSI.
      8. Several classes are in quarantine.
      9. Juniors took ASVAD test, and the scores will be available to recruiters to contact students at the end of the year.
      10. Discussed Pre-K program deadlines/milestones from CSI
   3. Update from the Commandant, with Board Q & A
      1. Colonel Roberts was not present. Mark Gleason shared an update on her behalf
      2. CMA Squadron promoted their first Second Lieutenant. Second officer promotion will be on May 6th.
      3. Hosted CO wing selection for encampment.
      4. Mr. Davis kicked off cadet-led teaching. Each week, groups of cadets go down to 6th and teach blocks on aerospace.
      5. 4 senior cadets took first glider flights went up twice and loved it, and there were 10 orientation flights for students as well.
      6. Military Ball set for June 3rd. There are 5 parents on parent committee, and we would love to have a general officer as speaker.
      7. We plan to continue last year’s mini encampment the last week in July for new cadets.
   4. Update from the Dean of Students, with Board Q & A
      1. Talking to 6th graders about uniform appearance and expectations a lot when they come upstairs. Uniforms, haircut, belts, shirt tucked, etc.
      2. Last week we honored a student who passed away in car accident last year at this time by presenting an award for sportsmanship and team spirit that we will also give away each year in the student’s honor and hosting a ceremony that the student’s mom attended. The student’s cousin, also a CMA student, delivered a powerful speech in his honor.
      3. Continuing to emphasize expected classroom decorum to children of all ages
      4. Mr. Gleason has done a few tours and is very inspired by quality of students wanting to come to CMA.
   5. Update from the Board Action Officer, with Board Q & A
      1. In the process of negotiating refinancing with Highmark.
      2. Hosting team building event this weekend.
      3. Working with Mr. Cubero on strategic plan.
      4. Leading an April 21st CMA staff meeting to do a SWOT analysis and have a discussion with the whole staff.
      5. We will continue to offer remote options next year, but only for families with COVID concerns.
      6. We will be continuing with airplanes, gliders, wind tunnels, etc.
      7. Getting together a group of guest lecturers from the Air Force Academy.
   6. Introduction of potential Board Member, Eric Dominguez
      1. Mr. Dominguez is a 22 year veteran. He has completed multiple combat tours, is an expert in cyber space, is working on BA in entrepreneurialism at UCCS, and is also a very involved parent at CMA.
   7. Update from the Comptroller, with Board Q & A
      1. Reviewed current financials. We are on track, but there are some things that need to be revised.
      2. We will be doing a supplemental budget because we’ve received additional revenue this year. It will roll into the next fiscal year as well.
      3. The budget we have to submit to CSI through the state has to have a zero balance.
      4. Reviewed Mrs. Stahnke’s plans with ESSER.
      5. Enrollment is increasing from 631 to 784 students.
      6. Reviewed next year’s budget proposal.
      7. Discussed new staff and salaries: 3% raise for staff and an increase in staff because of the increase in students.
      8. Negotiating the mortgage.
   8. Update on the Strategic Plan from Board Member, Randy Cubero
      1. Went over strategic plan history.
      2. Discussed plan formatting.
      3. We now have a revised strategic plan that is a living document.
      4. Vote to have strategic plan move forward in draft form for CSI review—I was motioned by Doug Murray and Seconded by Randy Cubero. The board accepted it 4 - 0.
6. Finance Committee Report:
   1. No vote this month—pending revised statements.
7. Action Items:
   1. Resolution concerning charter renewal with CSI
      1. Doug Murray motioned to approve charter renewal resolution, and Randy Cubero seconded. The vote was accepted 4 - 0.
   2. Resolution concerning School Counselor Corps Grant
      1. Reviewed resolution to get a second counselor because current counselor only has capacity for upstairs and has had to move away from helping downstairs.
      2. Doug Murray motioned to approve the resolution concerning School Counselor Corps Grant, and Randy Cubero seconded. The vote was accepted 4 - 0.
8. Executive Session: (f) Personnel Matter
   1. Randy Cubero so moved to move into executive session the board meeting, Rob Applegate seconded, and it was accepted 4-0 at 6:05 p.m.
9. Other Business:
   1. Next Board Meeting May 11, 2021, 4:00 PM at CMA /on Zoom
10. Adjourn.