



Colorado Military Academy

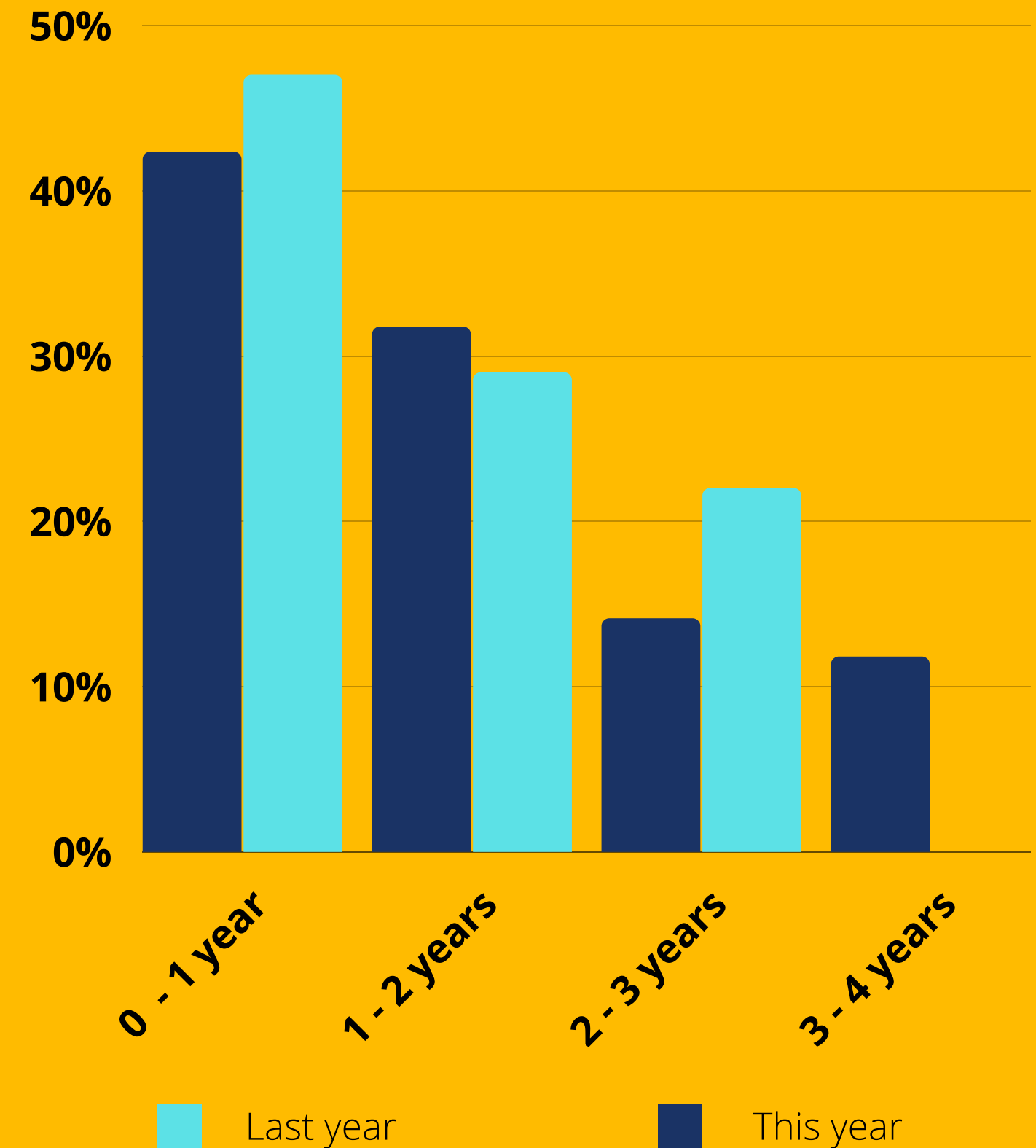
Parent Survey Report

Spring 2021

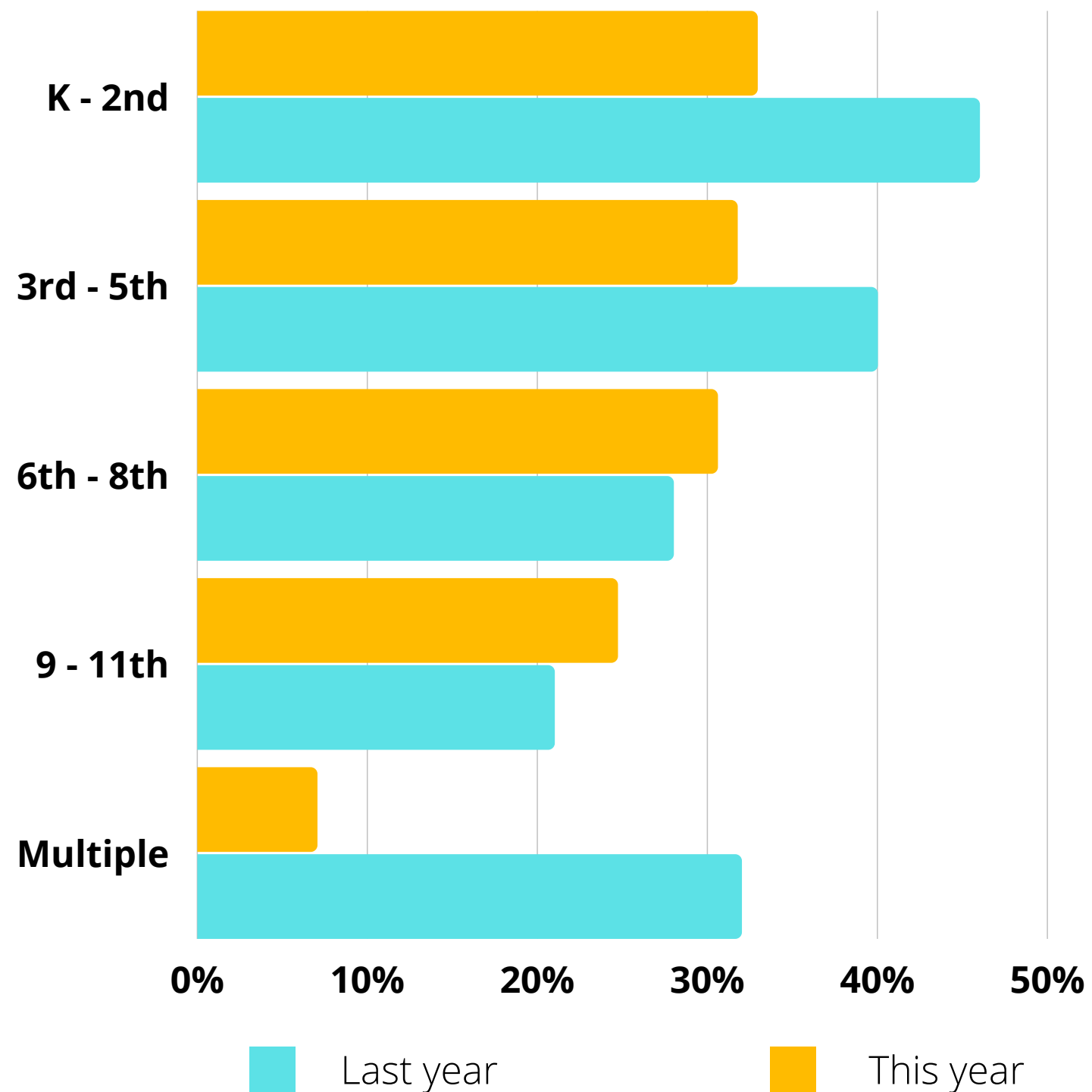
How long have you been with CMA?

Of the 85 families responding:

- 36 reported this as their first year with CMA (42.35%)
- 27 reported being with CMA for 2 years (31.76%)
- 12 reported being with CMA for 3 years (14.12%)
- 10 reported being with CMA for 4 years (11.76%)



In which grade(s) do you have children?

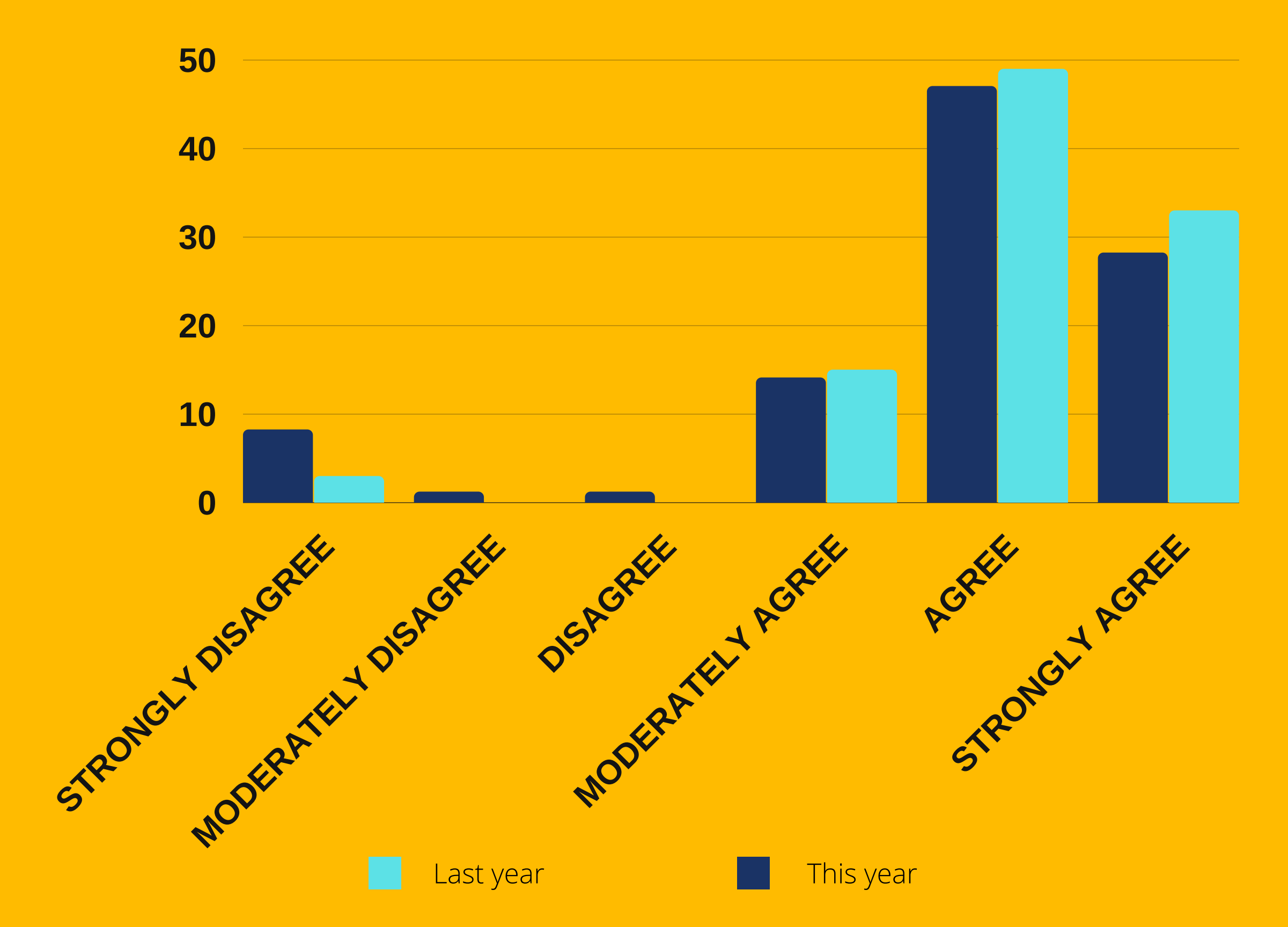


Of the 85 families responding:

- 28 families have children in K - 2nd grades (32.94%)
- 27 families have children in 3rd - 5th grades (31.76%)
- 26 families have children in 6th - 8th grades (30.59%)
- 21 families have children in 9th - 11th grades (24.71%)
- 6 families have children in more than one grade (7.06%)

Of the 85 families responding:

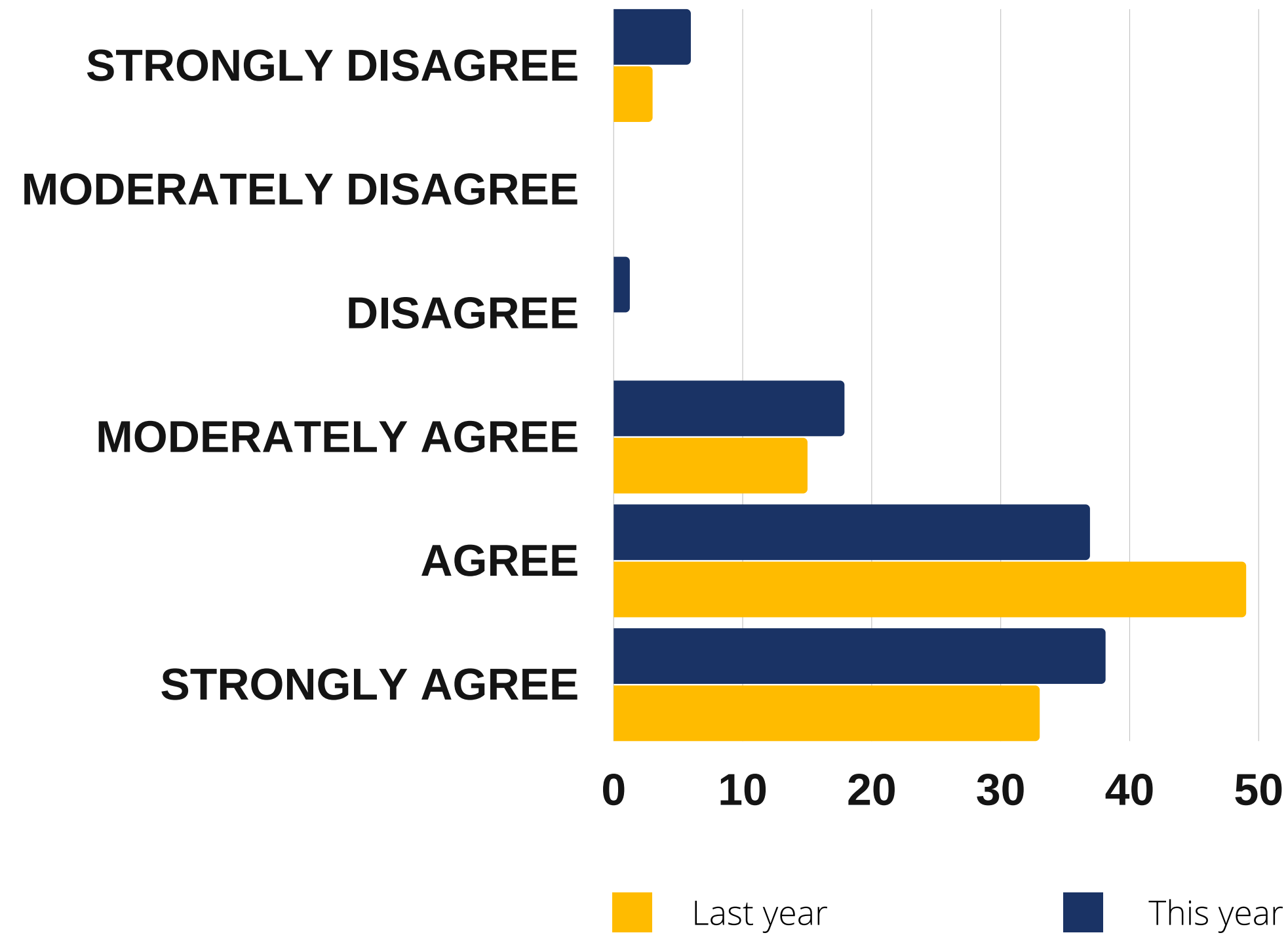
- 7 families strongly disagree with CMA's mission (8.24%)
- 1 family moderately disagrees with CMA's mission (1.18%)
- 1 family disagrees with CMA's mission (1.18%)
- 12 families moderately agree with CMA's mission (14.12%)
- 40 families agree with CMA's mission (47.06%)
- 24 families strongly agree with CMA's mission (28.24%)



●●● I Understand CMA's Vision and Mission ●●●



I value the CMA philosophy



- 5 families strongly disagree (5.95%)
- 1 family disagrees (1.19%)
- 15 families moderately agree (17.86%)
- 31 families agree (36.90%)
- 32 families strongly agree (38.10%)
- 1 family did not respond

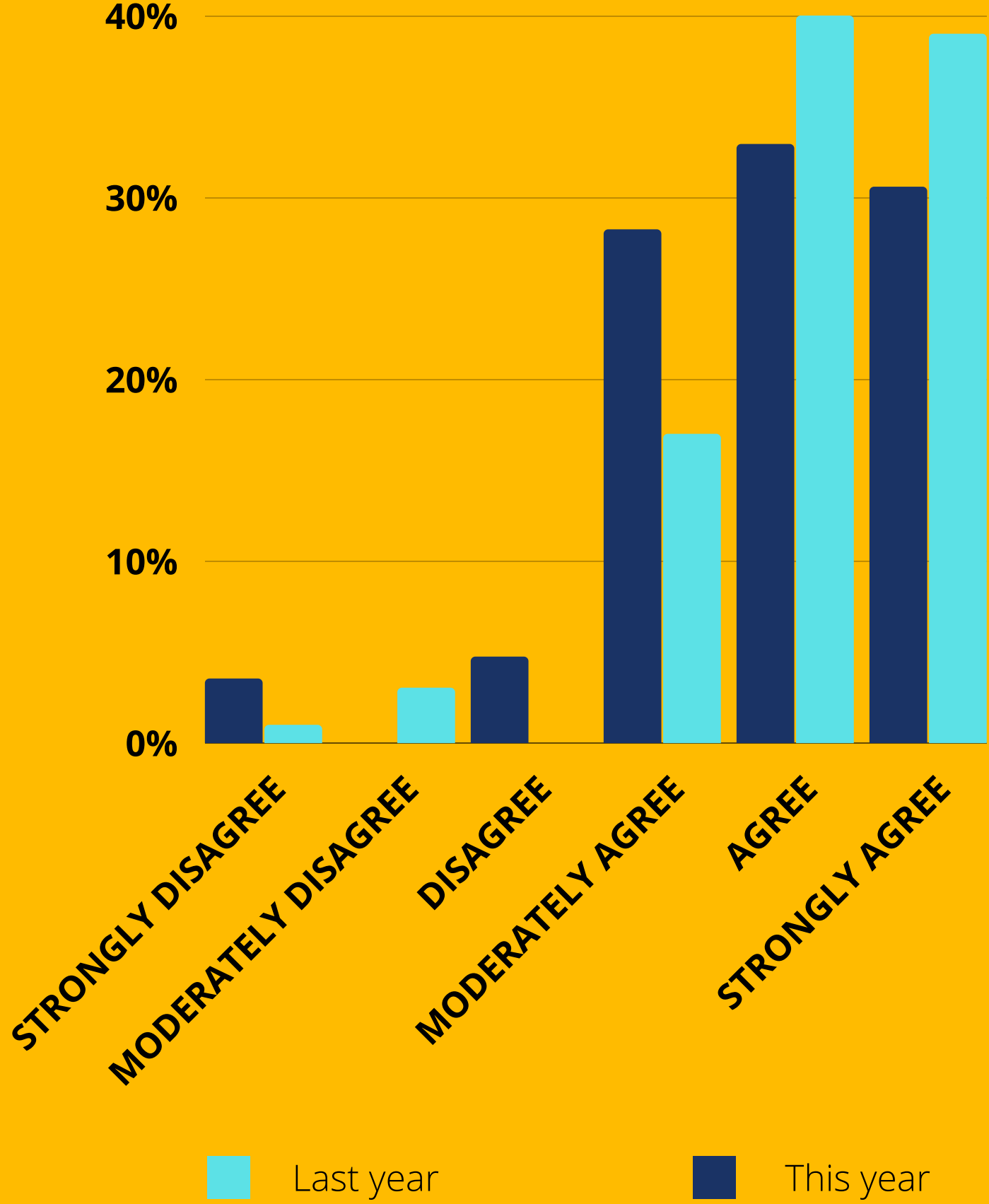
I am satisfied with CMA's academic program.

Of the 85 families responding:

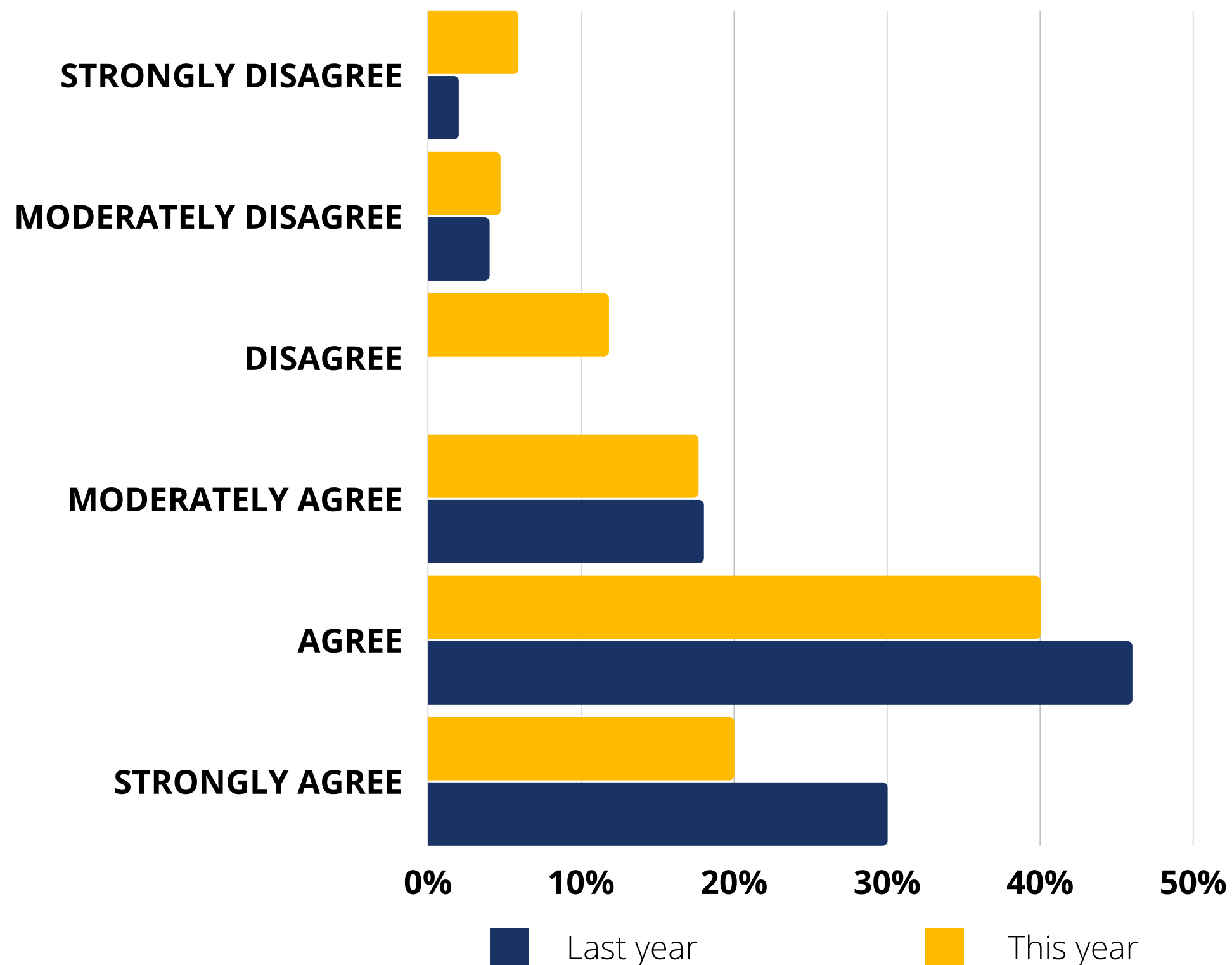
- 3 families strongly disagreed (3.53%)
- 4 families disagreed (4.71%)
- 24 families moderately agreed (28.24%)
- 28 families agreed (32.94%)
- 26 families strongly agreed (30.59%)

"The incorporation of concurrent enrollment with PPCC is very promising"

"I feel the parents are heard here"



I feel my voice is heard at CMA



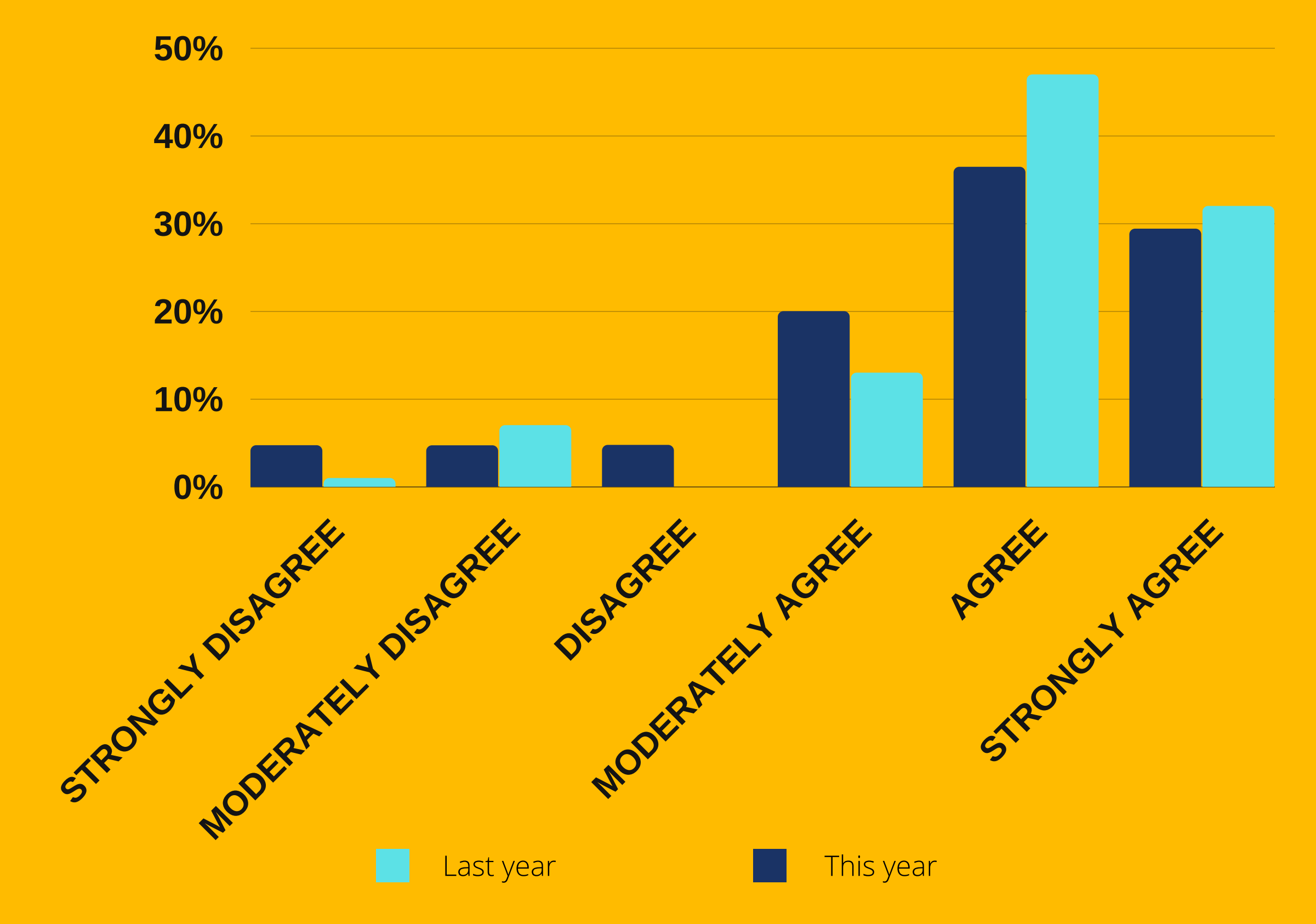
Of the 85 families responding:

- 5 families strongly disagree (5.88%)
- 4 families moderately disagree (4.71%)
- 10 families disagree (11.76%)
- 15 families moderately agree (17.65%)
- 34 families agree (40%)
- 17 families strongly agree (20%)

"I needed a teacher change for my child, which was accommodated quickly and easily, My child is now thriving!"

Of the 85 families responding:

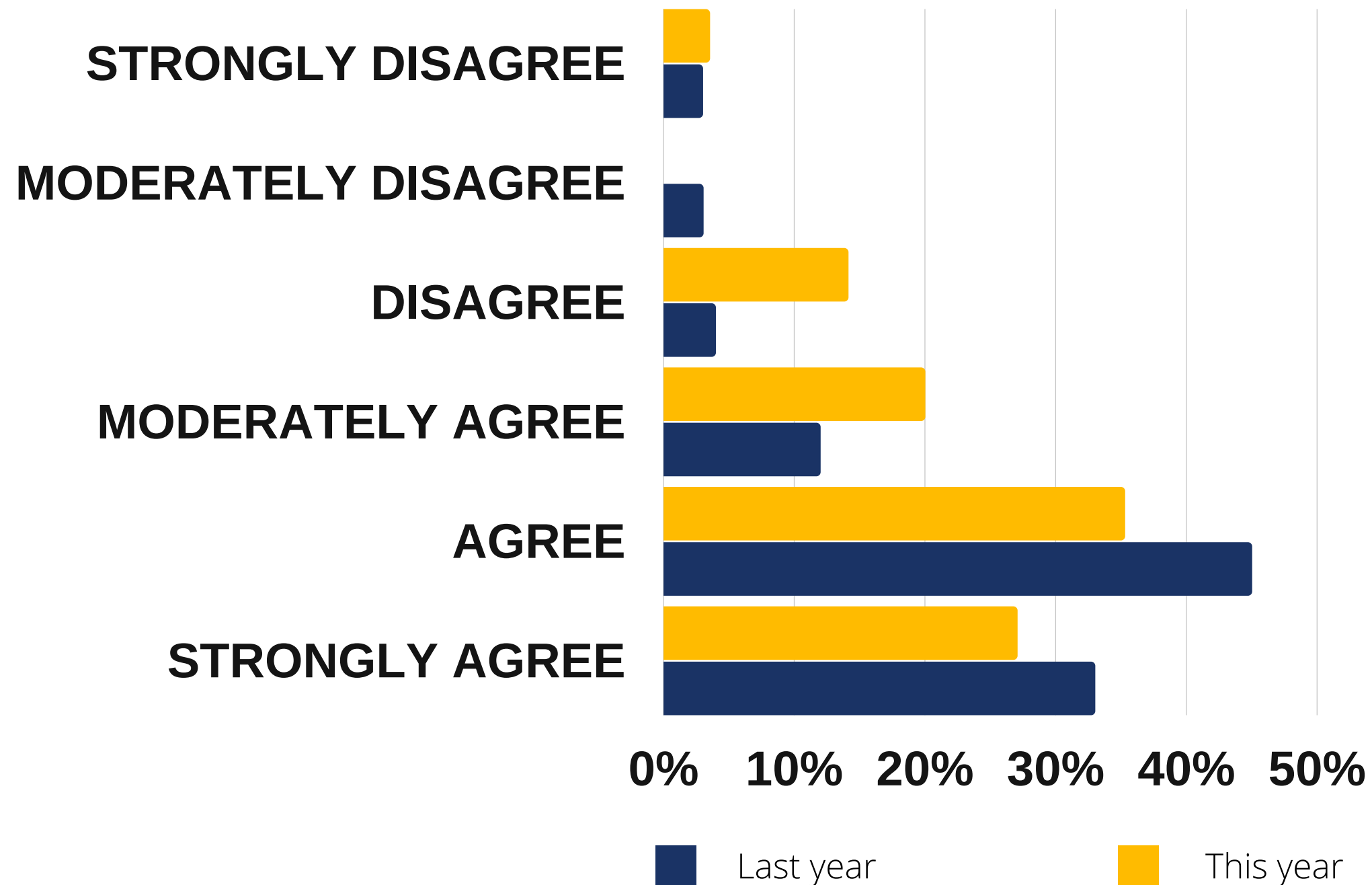
- 4 families strongly disagree (4.71%)
- 4 families moderately disagree (4.71%)
- 4 families disagree (4.71%)
- 17 families moderately agree (20%)
- 31 families agree (36.47%)
- 25 families strongly agree (29.41%)



School leadership is accessible to students and parents



CMA has successfully motivated and inspired my child to behave appropriately



- 3 families strongly disagree (3.53%)
- 12 families disagree (14.12%)
- 17 families moderately agree (20%)
- 30 families agree (35.29%)
- 23 families strongly agree (27.06%)

"The only school that has managed to keep my child focused"



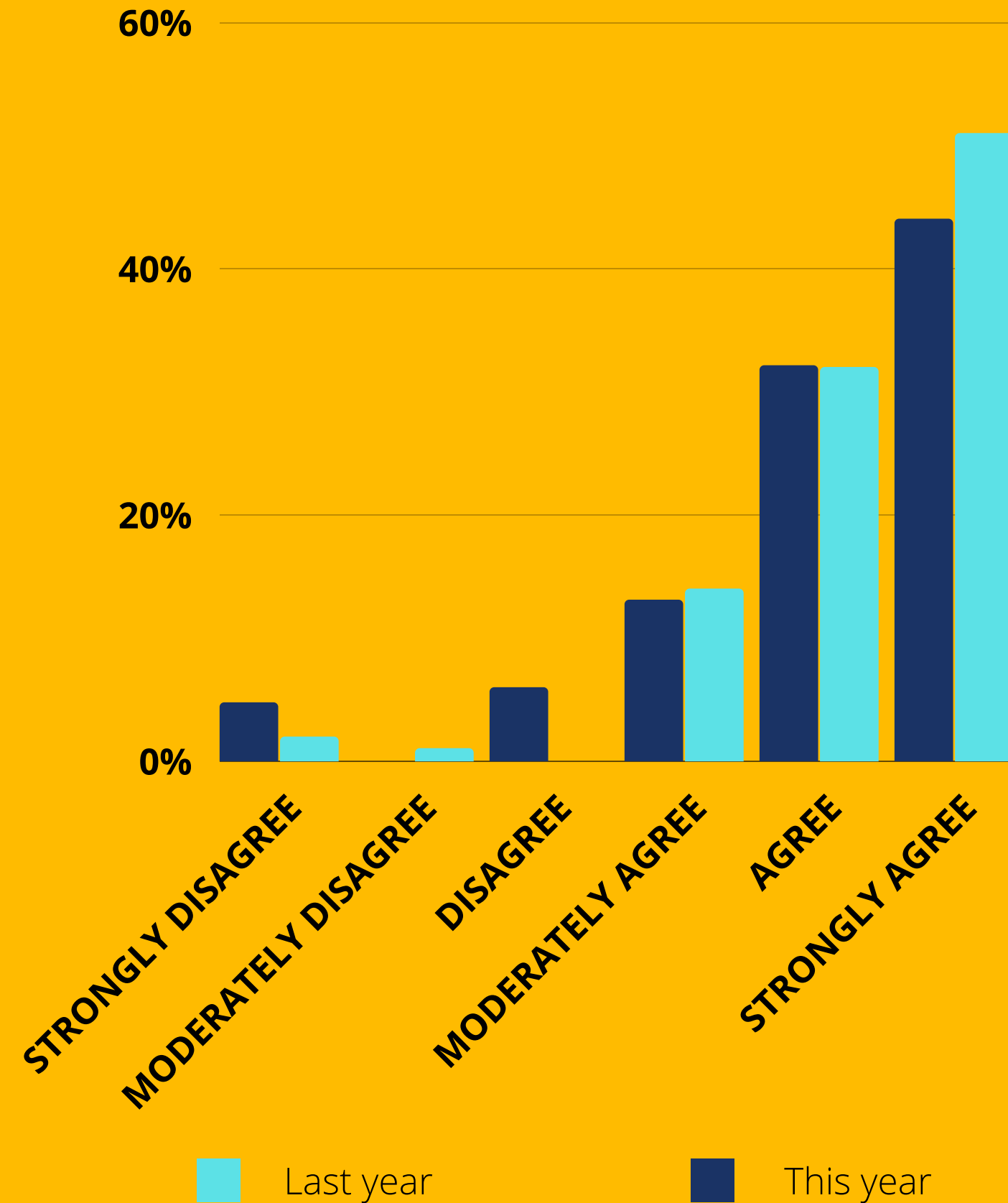
I would recommend CMA to neighbors and friends

Of the 85 families responding:

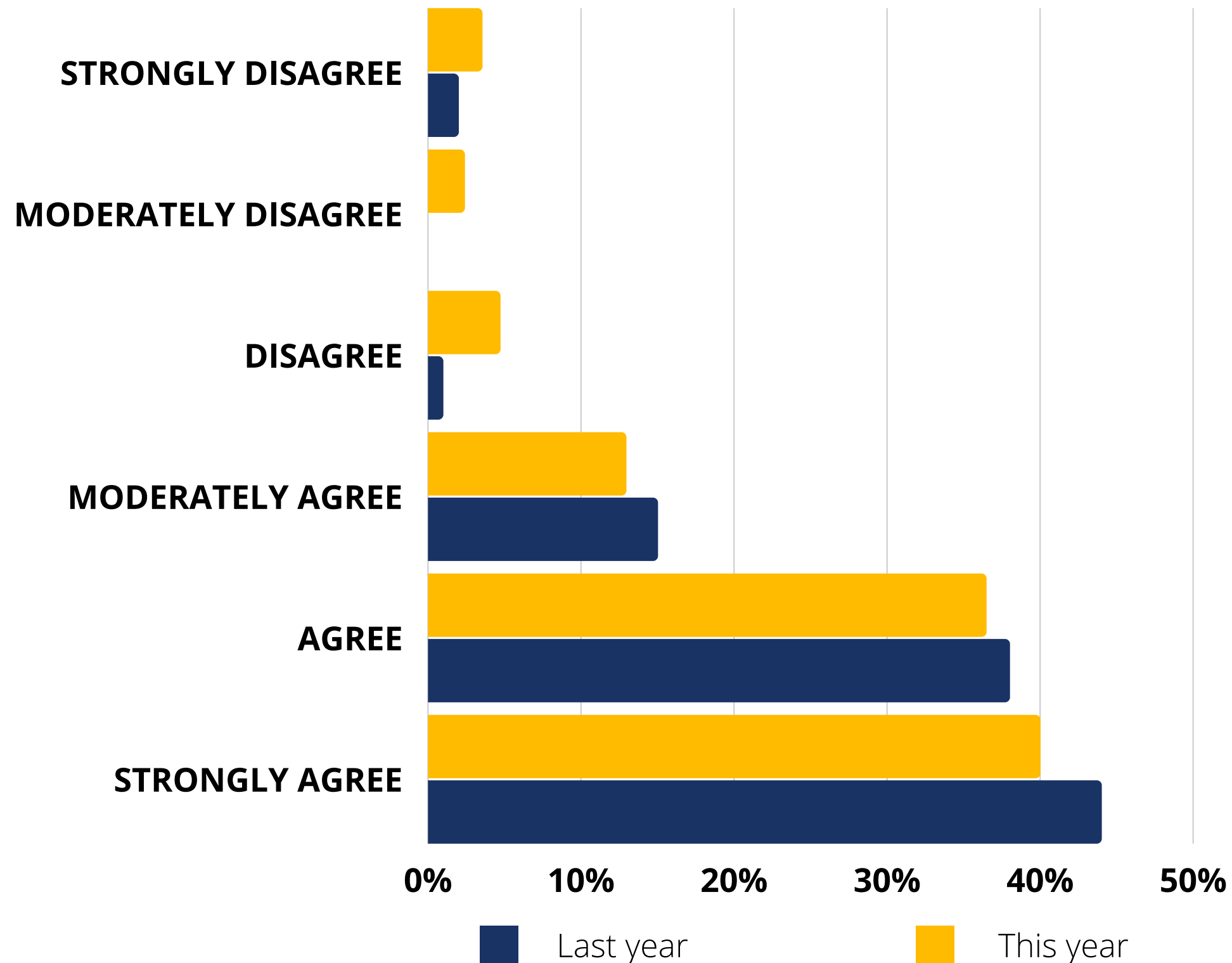
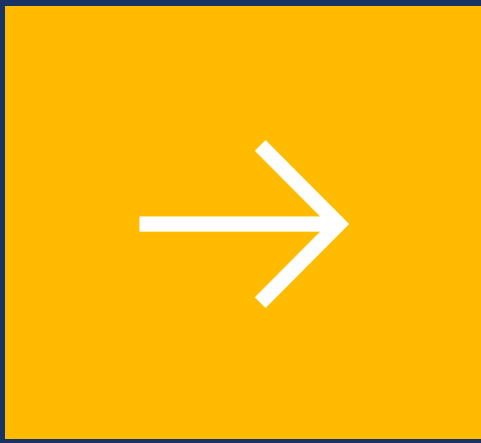
- 4 families strongly disagreed (4.76%)
- 5 families disagreed (5.95%)
- 11 families moderately agreed (13.10%)
- 27 families agreed (32.14%)
- 37 families strongly agreed (44.05%)

"I already have recommended CMA!"

"I absolutely have! So many of them are interested in putting their kids in this school."



I value CMA's character & leadership program



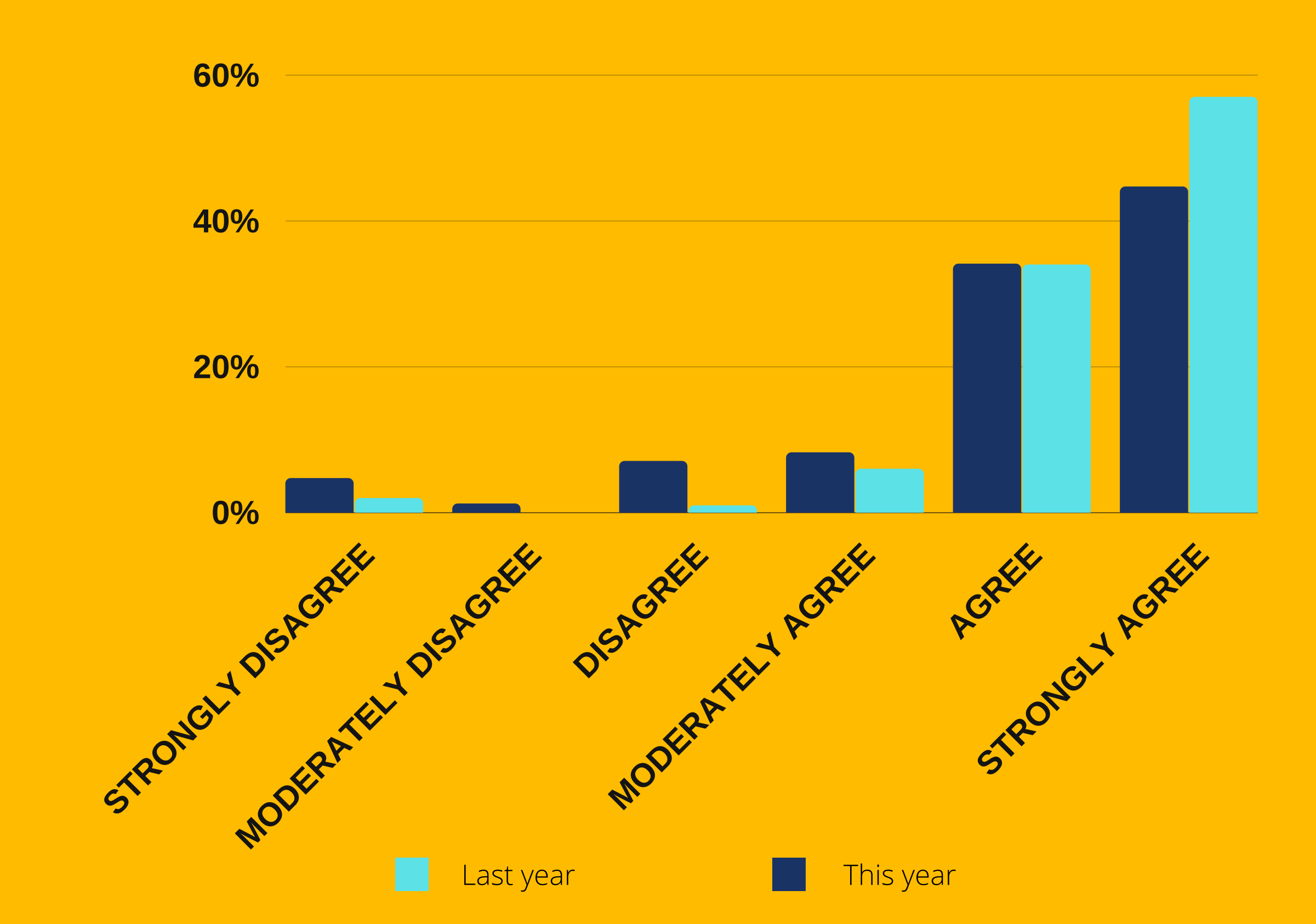
Of the 85 families responding:

- 3 families strongly disagree (3.53%)
- 2 families moderately disagree (2.35%)
- 4 families disagree (4.71%)
- 11 families moderately agree (12.94%)
- 31 families agree (36.47%)
- 34 families strongly agree (40%)

"My grandson is interested in joining the military, and CMA has been a good start for him."

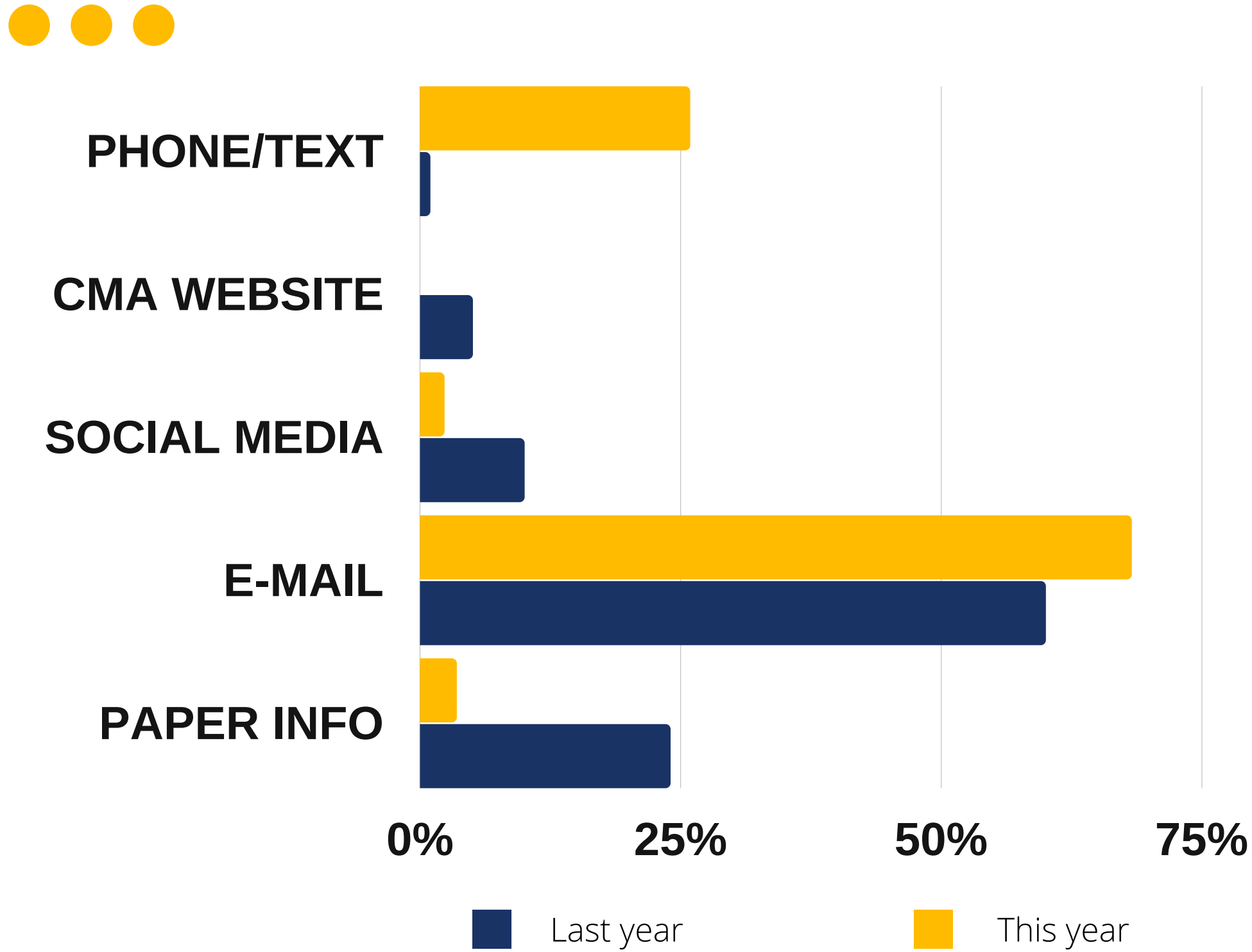
Of the 85 families responding:

- 4 families strongly disagree (4.71%)
- 1 families moderately disagree (1.18%)
- 6 families disagree (7.06%)
- 7 families moderately agree (8.24%)
- 29 families agree (34.12%)
- 38 families strongly agree (44.71%)



●●● I feel teachers respond to my questions ●●●

How do you prefer to get most of your information from CMA?



- 22 families prefer Phone/Text (25.88%)
- 0 families prefer the CMA website
- 2 families prefer CMA social media (2.35%)
- 58 families prefer e-mail (68.24%)
- 3 families prefer paper info in backpacks (3.53%)

NOTE: Many parents said that both email and phone/text work



"Great principles"

"We are a military family and feel that CMA is a more strict but fair school with good core values, similar to the military"

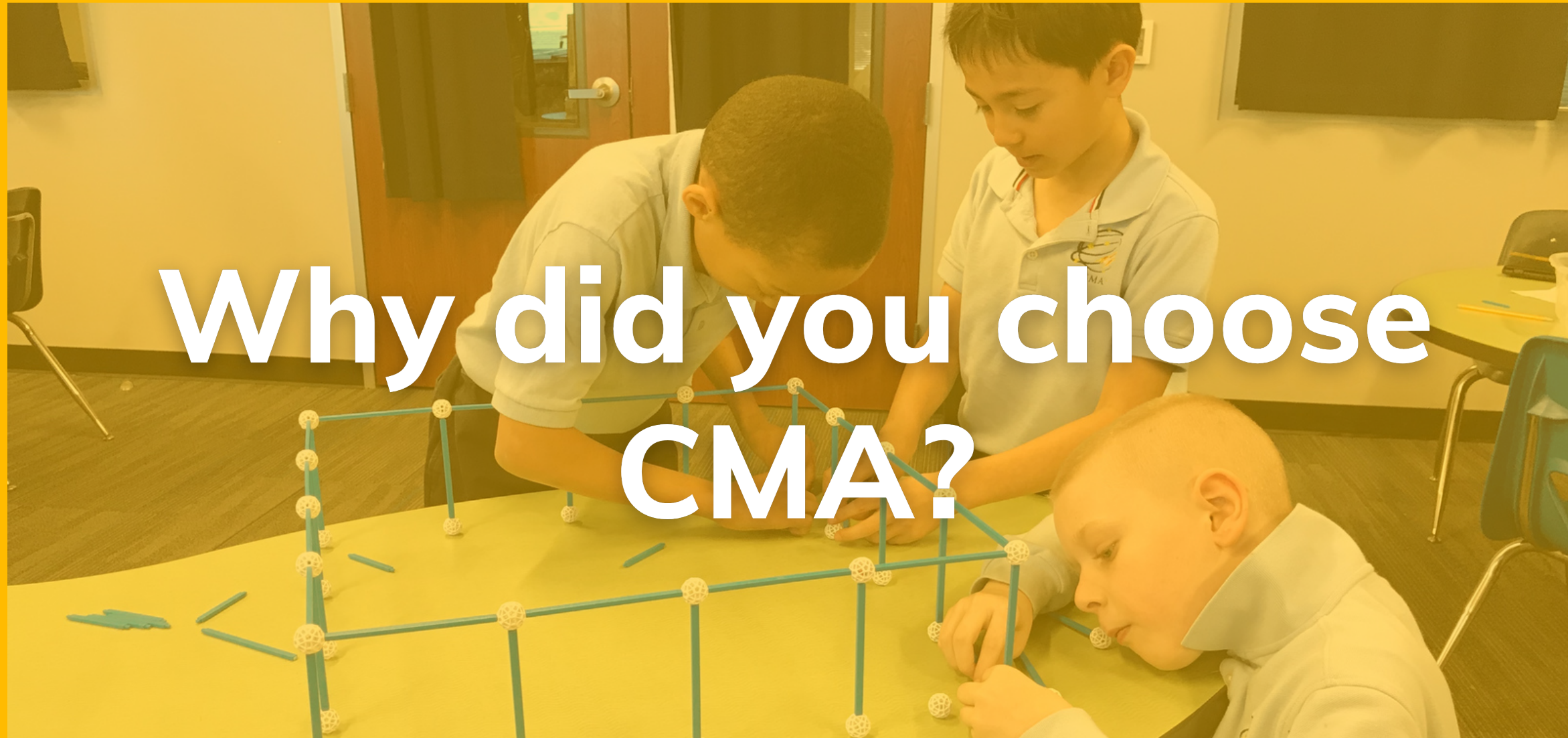
"To help teach my daughter how to be a leader and how to respect yourself and others"

"Convenient location"

"Dedication to students"

"Good reputation"

"Career path for students"



Why did you choose CMA?

"Higher standards on curriculum"

"Values"

"Opportunity for growth outside of regular academics"

"After school program availability"

"Structure"

"Anti-bullying policies"

"Strict rules"

"Rocket Club"

"Good studying methods"

"Accountability"

"We love the teachers and staff"

"We love Ms. Gomez"

"Fits my work schedule"

"CMA vision and academics"

"My kids need more discipline, and other public schools are no longer reliable in that"

"Military style"

"Diversity"

"It is excellent"

"Exceptional student and parent services"

"CMA really helps my son with his learning issues. He is becoming a better person"

"STEM program"

"Civil Air Patrol"

"We are a military and police family and feel that CMA encourages respect for those careers and for authority"

"I love how involved the teachers are"

"My child is comfortable there"

"My child wants to join the military"

"Professional growth for students"



"Devotion"

"Relatives attend CMA"

"All my children can attend one school"

"Smaller class sizes"

"In-person learning"

"Charter school"

"CMA understands children from military families"

"The opportunities that will be presented as our child goes into middle and high school."

"There are more activities and sports and academics for each class"

"Uniforms"

When thinking about CMA's character & leadership education program how has CMA supported your efforts as a parent to raise children of high ethical character and personal leadership?



- *"Col. Roberts is amazing at reaching out"*
- *"Cap has been a good experience for my son"*
- *"The program is consistent with the values in our home"*
- *"CMA has encouraged accountability"*
- *"The teachers have great communication as far as letting parents know about any behavior issues"*
- *"With consistency, discipline, and respect"*
- *"CMA teaches kids to act like adults"*
- *"By having teachers that do everything in their power to understand the students' needs."*
- *"Very exceptionally!"*
- *"By stressing it at school."*
- *"They teach what I teach"*
- *"The staff and peers always push for growth in all students both academically and with personal character"*
- *"By raising the bar and reminding my kids daily that high ethical character and personal leadership is important. It becomes part of who they are the more it is practiced"*
- *"By giving them the tools they need to succeed"*
- *"By instilling team work for success"*
- *"Staying open during the pandemic"*
- *"My children have better manners than ever before"*
- *"Encouraging listening behavior"*
- *"By having Civil Air Patrol"*
- *"By staying on top of things"*
- *"Holding children accountable for their actions"*
- *"With fairness and discipline"*
- *"Professionally"*
- *"By always putting the students first:"*
- *"Through leadership, motivation, and structure"*
- *"By teaching responsibility"*

Suggestions For Improvement:

- More support for teachers to control classroom behavior so learning experience for other kids isn't interrupted
- The younger kids have a playground, but the older kids don't have a nice outdoor space to hang out, so adding something for them would be nice.
- More staff to help with things like pick up and drop off
- Have teachers follow the same dress code as the students
- Make the fence around the playground encompass the larger field of play. Giving the children a whole field to play in will make for a clearer, safer parking lot, especially for after school sports
 - Add an on-site gymnasium and track
 - Expanding the sports programs
 - Improve the pick-up procedure so that it's smoother
 - Teachers calling more if there are issues at school
- More after school activities for 1st - 4th grade children
 - More on uniform discipline enforcing the importance of wearing it. Be proud of what you represent.
 - For all teachers to use the same online platform that both the students and the parents can access at any time from any location
 - CMA is drastically lacking in high school sports.
 - Add 12th Grade

Suggestions For Improvement:

- Get all teachers on the same page when it comes to grades, opportunities for makeup and redo work, and how much effort is put into making sure the students have good grades
- Incorporate more real-world knowledge and skills not just book work by adding programs/classes such as finances, home economics, and things that will help students succeed once they complete school
- Expectations for students need to be communicated to parents, so we can hold our children accountable
- I feel like there needs to be a more solid process in place for children crossing to the school in the mornings Teacher rotation for the duty maybe, but there needs to be an actual crossing guard system in place stopping traffic to get the kids safely across the parking into the school
- More frequent feedback on student progress and/or lack thereof
- In military studies, practice more about the programs they need to promote
- Offer more clubs and opportunities in elementary school
- More diverse/rigorous options for students who demonstrate a desire to progress quickly and home lessons to enhance what students are learning in the classroom or more frequent (weekly) communication of lesson plans
- Have higher quality lunches at school
- It would be nice if they could wear the up-to-date uniforms as they are easier to find on base than the expired ones
- Offer more creative classes... like woodworking, etc.

Suggestions For Improvement:

- Keep the parents informed about when things are going online or staying online or going on paper.
- Install a computer software that white lists websites so they cannot access explicit or inappropriate material when they take their computers home
- Create a suggestion box or email for parents to provide feedback
- Provide more assistance to parents when they ask for help for their child learning
- Care more about all types of children no matter the race of parents or children
- Get more flying time
- Add fundraiser days one some Fridays. For example, students could pay \$1 to wear normal clothes and funds could go to the school or to CPAT
- Have smaller class sizes so struggling students can get more individualized attention and assistance
- Add more math teachers, please
- More homework. I feel like the children aren't being challenged
- Provide more opportunities for kids to do homework on paper
- Consider something else in terms of testing because of how blended the students have been this year. The online learning has been very difficult and stressful
- Create a middle lane for pick up by using some of the parking spaces

Positive Feedback:

- I think the communication from Admin is great. I like to read the emails about the things happening at the school. I hope most of the teachers will stay
- We really appreciate the efforts to increase/improve communication over the past two years
- Our child is very proud to represent CMA and the Civil Air Patrol. We have seen leaps in his ability to handle responsibility, and he is working very hard on leadership skills
- Thank you for doing in-person learning! It's so valuable right now to my kids
- My husband, my kids, and I love CMA -- my kids are very young, however the school mission, what it represents, and the importance of education and leadership is shared early. We are an Air Force family, and we feel it is aligned with the military values
- This school has met all of our expectations
- I love the school and am very happy with everything!
- We drive 51 miles one-way to allow my son to have the opportunity, structure, and CAP program benefits. Everyone we have met or interacted with has the best interest of the students in mind,
- Thank you to all the staff and teachers that are there everyday for our students whether in-person or online
- Great school and program
- I am very appreciative of all the teachers and for what they do
- We LOVE CMA!!

**COLORADO MILITARY ACADEMY
BOARD OF DIRECTORS MEETING**

**March 9, 2021
4:00 P.M.**

Colorado Military Academy
360 Command View, Colorado Springs, Colorado 80915
Zoom Link – Contact us at info@cmacs.org to receive the link.

AGENDA

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for March 9, 2021, at 4:03 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

I. CMA Board Chairperson, Eric Tucker, called the meeting to order at 4:03 PM. Roll call was confirmed. Board members in attendance via Zoom video were Eric Tucker, Board Chair; Board Members Doug Murray, Robert Applegate, and Randy Cubero. Others in attendance via Zoom were CMA Board Action Officer, Mark Hyatt; CMA Executive Director / Dean of Instruction, Linda Stahnke; CMA Dean of Students, Mark Gleason; CMA Military Commandant, Nicole Roberts; CMA Comptroller, Theresa Martinez; and CMA Recording Secretary, Arly Watson and Exec. Assistant, Abby Miller, and CSI Consultant, John Brendza. A quorum was present.

II. Approve Agenda— A move to accept the agenda was made by Robert Applegate seconded by Randy Cubero. Accepted by 4-0

III. Approve Minutes of February 9, 2021—A move to approve the minutes for February 9, 2021 was made by Robert Applegate and seconded by Randy Cubero. The February minutes were accepted 4-0.

IV. Public Comment (max 3 min each)—No public comments

V. Board Work Session Items:

- a. Update from the Executive Director, Dean of Instruction, with Board Q & A—
 - i. Many of our staff are taking the 2nd COVID shot which is causing high numbers of absences for a day or two.
 - ii. Abby Miller is on board as new Executive Assistant.
 - iii. Review of enrollment numbers for next year
 - iv. Linda attended the Colorado League of Charter Schools conference last week.
 - v. Kindergarten roundup was last week and went very well. Next Round-up will be just before school starts.
 - vi. NWEA Testing for our online students has concluded.
 - vii. CSI renewal process has started.
 - viii. CMAS Testing will be administered soon.

- ix. The accountability committee, SAC, will be meeting this Thursday.
 - x. We are working with the refi company for a new proposal from them.
 - xi. Staff and Parent surveys are concluded and a report will be next Board meeting.
 - xii. We have applied to CSI for a PreK program. Preliminary approval has been given by their performance committee. We had also asked for extension of our online program, but that is being delayed while we await new guidance on this topic from CDE. It may be automatically approved for all schools.
- b. Update from the Commandant, Col. Nicole Roberts, with Board Q & A—Update from the Dean of Students, with Board Q & A
- i. CAP can meet with 50 people or more now, but the Encampment for the Colorado Wing is still not in place. So we have registered some of our students for the South Dakota Wing's encampment. These are students who only need this requirement to promote to officers.
 - ii. There is a new percentage of students not meeting the military studies criteria. We are working on a remediation plan, with possible probation. It will offer multiple steps and due process.
 - iii. We plan to have a Military Ball at end of school. A community member has offered sponsorship to hold it at Solo's. It will be a celebration with girls in ball gowns and boys in military dress. We have 163 cadets.
- c. Update from the Dean of Students, Mark Gleason, with Q & A—
- i. Mrs. Stahnke and I took the course *Capturing the Kids Heart*, working on relationship building with students.
 - ii. The Puberty class with 5 & 6 graders was held this past week and went very well. Mr. Gleason spoke to the boys and the nurse spoke to the girls.
 - iii. Students-picked several 7-11th grade students for a student advisory committee. We have great feedback from the kids from this.
 - a. Announcements, Pledge of Allegiance and other information will be done in the morning by students via the intercom system weekly.
 - b. The committee also made the suggestion to retire the American flag and dedicate it to the graduating class, starting with the 2021-22 graduating class.
 - c. There will also be a class coin. Each senior class will design and vote on the "class coin". One side will be CMA logo, same every year. The other side will be designed and chosen by each senior class.
- d. Update from the Board Action Officer, Mark Hyatt, with Board Q & A
- i. We kicked off the re-chartering virtually today via a Zoom meeting between Mr. Hyatt, Mrs. Stahnke, and Ryan Marks of CSI.
 - ii. Refinance offer is on the table, but it is not what we want, we are countering.
 - iii. John Brendza has been with us this term and assisting us with his knowledge and experience.
 - iv. Theresa went on the helicopter rides earlier this spring to get a feel for CAP.
 - v. We have the highest percentage of students returning. We had a huge turnover of teachers and administrators the first few years, but now it is leveling out.
 - vi. August is when we can again give a public offering for refi. Currently, the interest rates are low and this is our first offering.

- e. Update from the Comptroller, Theresa Martinez, with Board Q & A—Discussion of our financials.
 - i. We are at the 60-61% for percentage of the budget to date.
 - ii. Cash flow is a little high due to PPP loan and some grants received.
 - iii. If we close today, we could close at \$967,000 cash on hand.
 - iv. A question was asked, “If we don’t have COVID money coming in, how are we going to make up that difference in the future?” Ms. Martinez explained that the COVID expenses also go away as well. These funds are tied to specific expenditures..
 - v. Another question, “Is Mill Levy Override money coming in this year from CSI?” Yes, amounts are still to be determined by the legislature. Estimates are around \$300 per student.
 - vi. On April 1st we will have the new software for the HR and finance departments.

- f. Update on the Strategic Plan—Randy Cubero is delighted that John Brendza is here for the Strategic Planning discussion. Robert separated out the goals and chose staff and board members for each assignment.
 - i. Increase annual income—Assigned to Eric, Linda, Mark
 - ii. Utilization of property—Assigned to Eric and Linda
 - iii. Goals 1, 3, 5 are well developed. KPIs TBD.
 - iv. Goals 2, 4—Expanding and development-These needs further filling out—Assigned to Theresa and Linda
 - v. The Strategic plan should use a strong format and should be a living document.
 - vi. John Brendza gave his feedback:
 - We have a real opportunity with our CAP STEM program by marketing our school with the availability of the CAP STEM program.
 - Financial oversight to identify strategically. Increase annual reserves. COVID money is paying for the COVID aides. Are they mission critical? Should we be looking at making them more permanent? How will we pay for that?
 - Adding a parent and a teacher to the board for representation is good, but may be a conflict of interest with the teacher.
 - Mr. Brendza complimented Randy and his team, saying they are on the right track with the strategic plan.

- VI. Finance Committee Report:
 - a. Vote to accept monthly report—The board voted to accept the monthly financial report. Rob Applegate motioned and Randy Cubero seconded the vote was accepted 4-0.

- VII. Action Items:
 - a. 2021-22 Calendar—The school calendar was checked for seat time for elementary and MS/HS. It was motioned by Rob Applegate and seconded by Randy Cubero. The board accepted the 2021-22 Academic School Calendar 4-0.

- VIII. Executive Session: No Executive Session

- X. Other Business:
 - a. Next Board Meeting April 13, 2021, 4:00 PM at CMA /on Zoom.

XI. Adjourn. Robert Applegate so moved to adjourn the board meeting, Randy Cubero seconded, and it was accepted 4-0 at 5:36p.m.



**COLORADO MILITARY ACADEMY
BOARD OF DIRECTORS MEETING**

**April 13, 2021
4:00 P.M.**

**Colorado Military Academy
360 Command View, Colorado Springs, Colorado 80915
Zoom Link – Contact us at info@cmacs.org to receive the link.**

CMA's mission is to prepare cadets for today's colleges and tomorrow's careers by engaging cadets in a rigorous and high-tech curriculum in science, technology, engineering, and math (STEM) while building strong moral character through an environment of military leadership development.

AGENDA

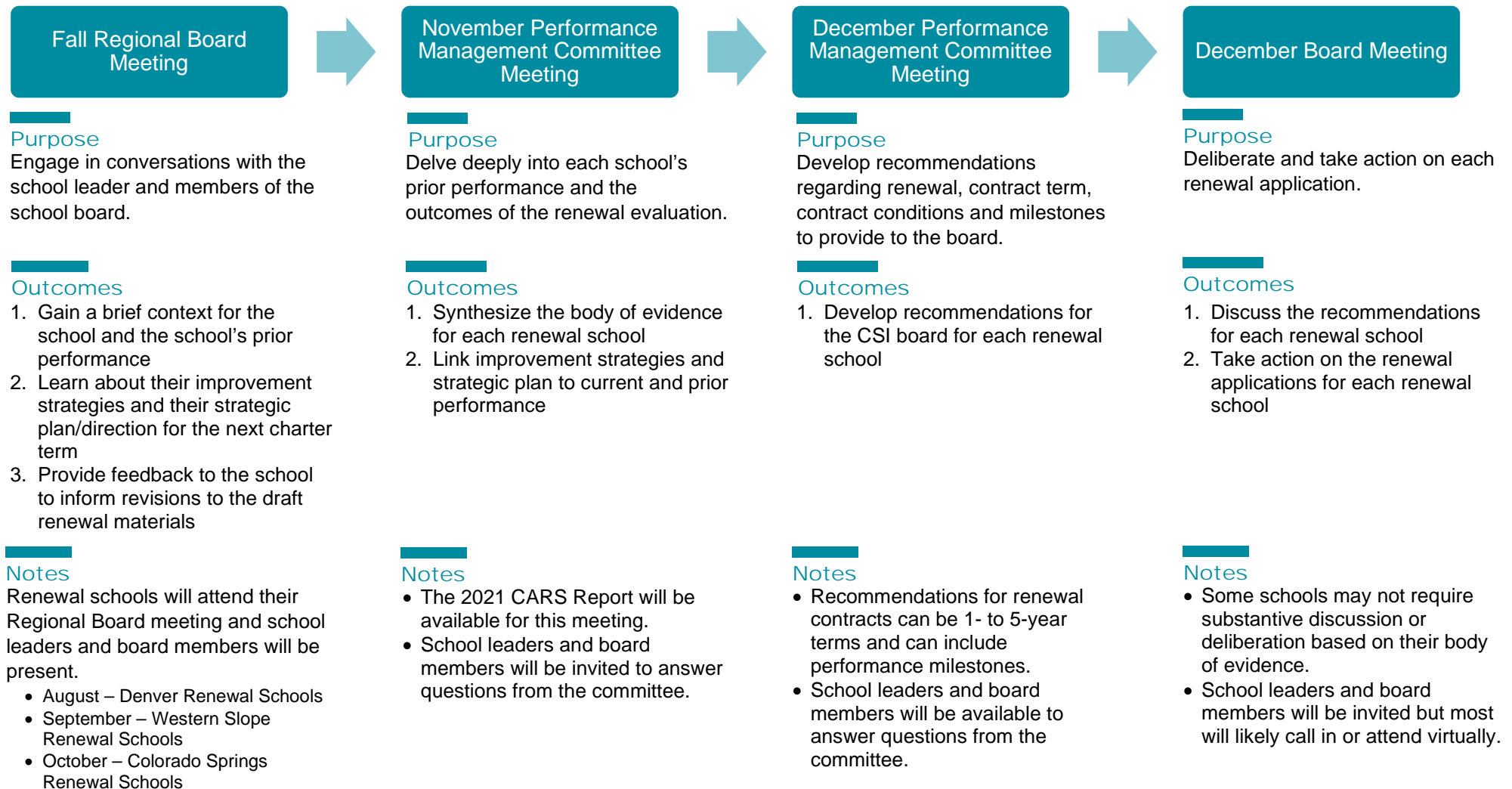
- I. Call to Order: Roll Call
- II. Approve Agenda
- III. Approve Minutes of March 9, 2021 Board Meeting
- IV. Public Comment (max 3 min each)
- V. Board Work Session Items:
 - a. Discussion from Ryan Marks, Charter School Institute, on CMA's renewal
 - b. Update from the Dean of Instruction, with Board Q & A
 - c. Update from the Commandant, with Board Q & A
 - d. Update from the Dean of Students, with Board Q & A
 - e. Update from the Board Action Officer, with Board Q & A
 - a. Introduction of potential Board Member, Eric Dominguez
 - f. Update from the Comptroller, with Board Q & A
 - g. Update on the Strategic Plan from Board Member, Randy Cubero
- VI. Finance Committee Report:
 - a. Vote to accept monthly report
- VII. Action Items:
 - a. Resolution concerning charter renewal with CSI
 - b. Resolution concerning School Counselor Corps Grant
- VIII. Executive Session: (f) Personnel Matter
- X. Other Business:
 - a. Next Board Meeting April 13, 2021, 4:00 PM at CMA /on Zoom
- XI. Adjourn.

Note: Permissible Topics for Executive Session:

- (a) Discussions regarding buying and selling property;
- (b) Conferences with an attorney to receive legal advice;
- (c) Matters required to be kept confidential by state or federal law (e.g., student academic records);
- (d) Security arrangements or investigations;
- (e) Determining contract negotiation strategies
- (f) Personnel matters (Note that “personnel matters” does not include discussions concerning a member of the charter school board or the appointment of a person to fill a vacancy on the board. Nor does the topic include discussion of general personnel policies like salary schedules. The exception occurs only when an individual employee or group of employees are discussed.);
- (g) Consideration of documents protected from disclosure under the Open Records Act (for more on this see the discussion of the act below); or
- (h) Discussion of individual students where public discussion would adversely affect the person or persons involved.

2021 Charter Renewal Process

The CSI renewal evaluation is focused on the evidence gathered through the CSI Annual Review of Schools regarding school performance over the charter term. The renewal process also provides schools with the opportunity to present additional information regarding the school's improvement strategies and the board's strategic plan.



SAC Meeting

March 11, 2021, 4:00–6:00pm

Attendees:

- Linda Stahnke, Executive Director and Dean of Instruction
- Mark Gleason, Dean of Students
- EJ VanNorman, High School Teacher
- Andromeda Mestas, Parent and CPAT President (PTO)
- Brian Scott, community member, manager of adjacent Dairy Queen
- Keith Hall, Parent
- Erik Dominguez, Parent
- Tim Urbany, Parent
- Arly Watson, Student Recruitment Coordinator
- Abby Miller, Executive Assistant to Mrs. Stahnke

The meeting was called to order at 4:03pm.

- I. Introductions were made.
- II. Mrs. Stahnke gave a brief synopsis of what has been going on during the spring term.
 - a. Linda reviewed enrollment. We are at 720 FTE and this is only March.
 - b. Linda asked Mark to tell us about a CAP ball. Retiring the US flag out front and let the Sr. class be honored, along with a senior class coin designed by the seniors.
 - c. Cannot have Orton academy to rent space for next year.
 - d. Elective suggestion by EJ is to align the English classes with CAP. Have a SciFi/ Mythology element. We taught a little section of STEM to experiment and it was well received.
 - e. Combined our PE / health credits to accommodate graduation requirements
 - f. PPP Loan grant-It can be forgiven, yes, and we qualify. PPC Loan supported our teacher pay during the Spring 2020 COVID shutdown.
 - g. CMA currently has the equivalent 19 days expenses in reserve funds. 120 days in reserve is our goal. Building payment is \$75K per month. Full payment is \$115K
 - h. Parents have voted in favor (74%) of the new schedule for next year. The kids will be out on Friday's at 1:30pm.
 - i. Student achievement rewards – DQ gift cards and certificates. Thanks to Brian Scott for making those available at a good price.
 - j. CMA may consider internships for HS kids who are interested next year.
 - k. All the juniors took ASVAB test. Results were better than expected.
 - l. We are looking into military recruiters coming in to talk to the students.
 - m. CMA will have a yearly career day for colleges, trades, military, etc. This year or early next year.
- III. Additional Questions:
 - a. Mr. VanNorman brought a questions from another teacher. Mr. Zokaitis asked if we are we looking at taking on student teachers. The response was positive and Mr. Zokaitis research this further. He will check with Linda Vola on that.

- b. It was asked if we are keeping CAP or going to ROTC later. Mr. Gleason responded that we are pretty solid in CAP because we can reach into the 6th grade. CMA accommodates all branches of the military. We'd like to build an obstacle course in the area on the west end of our property that would benefit those students going into the military.
- c. Erik Dominguez is active in CAP, they are working on next CAP promotions. We have 37 cadets being promoted. We have our first officer, Asa Mestas eligible in April. Looking at starting an officer program for those that are becoming officers. DQ would like to offer some sheet cakes for that promotion ceremony.
- d. The CMA Board is working on a new strategic plan. We're making it a "living" document. Randy Cubero is chairing that. We are working through this with some direction from CSI. This will be covering academic, student and teacher growth, military, etc. and set goals in each of those areas.

We are thankful for involvement and support shown by this committee. Please send an e-mail if you have any questions or ideas. Our next meeting will be in August. Parent suggestions will be needed as we work on the UIP (Unified Improvement Plan) in the fall.

Meeting was adjourned at 5:14pm.

Part IC: Program Assurances Form


The appropriate Authorized Representatives must sign below to indicate their approval of the contents of the application for the **School Counselor Corps Grant**, and the receipt of program funds.

On April 13, 2021, 2021, the Board of Colorado Military Academy hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the Board agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The Board also certifies that all program and pertinent administrative requirements will be met. In addition, grantees that accept the School Counselor Corps Grant Program funding agree to the following assurances:

- 1) The grantee will annually provide the Colorado Department of Education the evaluation information required on page 5 and in the Progress Report of the Request for Applications (see **Attachment B**).
- 2) The grantee will work with and provide requested data to CDE for the School Counselor Corps Grant Program within the timeframes specified.
- 3) During years one and two, a mandatory one-day review of grant goals will be required for grant managers and counselor supervisors of School Counselor Corps counselors in addition to monthly webinars during year one. It is an expectation during years two, three, and four that in addition to counselors funded through the grant, that at least one school leadership member (principal or assistant principal) must attend a CDE sponsored School Counselor Corps training. Counseling teams are strongly encouraged to attend.
- 4) The grantee will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
- 5) Funds will be used to supplement and not supplant any moneys currently being used to provide school counseling activities and grant dollars will be administered by the appropriate fiscal agent.
- 6) Funded projects will maintain appropriate fiscal and program records and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
- 7) If any findings of misuse of these funds are discovered, project funds will be returned to CDE.
- 8) The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services.
- 9) Grant and school counselor supervisors will attend two, one-day overview, goal review and planning sessions in the fall and spring.
- 10) Principals of funded schools must annually attend a one-day training in the Denver metro area prior to the beginning of the school year.
- 11) School counseling positions and successful programs initiated under the grant shall be sustained by the grantee in order to potentially be considered for future Colorado School Counselor Corps grant funding.

The Colorado Department of Education may terminate a grant award upon thirty days' notice if it is deemed by CDE that the applicant is not fulfilling the requirements of the funded program as specified in the approved project application, or if the program is generating less than satisfactory results.

Project modifications and changes in the approved budget must be requested in writing and be approved in writing by the Colorado Department of Education before modifications are made to the expenditures. Please contact Andy Tucker (303-815-8747, Tucker_A@cde.state.co.us) for any modifications.

Name of Organization Board President (School Board, BOCES, Charter School)	Signature	Date
Name of Organization Authorized Representative (Superintendent, Charter School Institute, BOCES Executive Director)	Signature	Date
<u>Linda Stahnke</u> Name of LEP Program Contact	 Signature	<u>3/12/21</u> Date

Note: If grant application is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

Board Resolution Requesting Charter Renewal

The Colorado Military Academy

360 Command View, Colorado Springs, CO 80915

Charter School Resolution

This charter school Resolution is executed on this Tuesday, April 13, 2021.

SECTION 1: RECITALS

WHEREAS, the Colorado General Assembly has enacted the Charter Schools Act (the "Charter Schools Act"), **CRS 22-30.5-101** *et seq.*, allowing for the creation and operation of charter schools within the state by its terms and for certain purposes as enumerated in **CRS 22-30.5-102(2) & (3)**; and

WHEREAS, the Colorado General Assembly has subsequently enacted **CRS 22-30.5-501** *et seq.*, (the "State Charter Institute Act") authorizing the creation of the Colorado Charter School Institute (CSI) and empowering CSI to enter into charter school contracts as specified therein; and

WHEREAS, as pursuant to **CRS 22-30.5-503(b)(III)**, **22-30.504(1)** and **22-30.5-508(1)**, CSI has the authority to approve applications to establish charter schools in the state with conditions under which a charter school is to operate; and

WHEREAS, the current contract is effective beginning **July 1, 2020**. The contract states the terms and conditions of the contract will be reviewed and renewed and amended. It further states that the contract will terminate on **June 30, 2022** ; and

WHEREAS, The Colorado Military Academy has been accredited as **Improvement**;

NOW, THEREFORE, The Colorado Military Academy resolves to seek renewal of the current charter and requests the continuation of the current charter school contract. The School will work with CSI to provide the necessary information as detailed in the charter renewal handbook.

Signed By:

Eric Tucker, Board President

Certified By:

Rob Applegate, Board Secretary/Treasurer

Sample Quarterly Statement that Meets Requirements of C.R.S. 22-44 Part III

Statute requires the board of education to review the financial condition of the district/charter school at least quarterly during the fiscal year. The board shall require the appropriate personnel to submit a financial report covering the fiscal actions involving the general fund and any other funds that the board may request, at least quarterly.

Colorado Military Academy
Charter School Fund
July 1, 2020 through February 28, 2021
(with comparative data from Fiscal Year 2019-2020)

Account Description (1)	Fiscal Year 2019-20				Fiscal Year 2020-21				Fiscal Year 2020-21 Forecast		
	Final Budget	Year-to-date Actual	Year-End Actual	Percent of Final Budget	Original Budget	Revised Budget (2)	Year-to-date Actual	Percent of Revised Budget	Estimated Year-End Actuals for Fiscal Year	Variance to Budget	Estimated Actuals as a % of Budget
BEGINNING FUND BALANCE (3)	\$308,382	\$308,382	\$0	100.00%	\$275,213	\$275,213		0.00%	\$275,213	\$0	100.00%
REVENUES											
Local Sources	\$46,675	\$44,661	\$0	95.69%	\$201,475	\$753,898	\$719,351	95.42%	\$753,898	0	100.00%
Intermediate Sources					0	0	0	0.00%	0	0	0.00%
State Sources	4,585,629	4,587,516	0		4,852,115	5,358,783	3,913,083	73.02%	5,358,783	0	100.00%
Federal Sources	221,326	203,725			278,798	395,487	246,655	62.37%	395,487	0	100.00%
CCSP Grant	311,108	157,447			0	0	0	0.00%	0	0	#DIV/0!
Transfers from Building Corp					0	0	0	0.00%	0	0	0.00%
Total Revenues	5,164,738	4,993,349	0	96.68%	5,332,388	6,508,168	4,879,089	74.97%	6,508,168	\$0	100.00%
Total Available Resources	5,473,120	5,301,731	0	96.87%	5,607,601	6,783,381	4,879,089	71.93%	6,783,381	0	100.00%
EXPENDITURES											
Salaries	2,464,943	2,429,468	0	98.56%	2,513,425	2,828,476	1,797,751	63.56%	2,828,476	0	100.00%
Benefits	714,454	671,494	0	93.99%	747,673	875,487	526,678	60.16%	875,448	-39	100.00%
Purchased Services	1,601,876	1,523,781	0	95.12%	1,873,334	2,105,802	1,402,065	66.58%	2,105,581	-221	99.99%
Supplies	351,500	376,981	0	107.25%	260,741	379,484	245,308	64.64%	379,523	39	100.01%
Property	201,500	24,794	0	12.30%	27,841	48,341	35,358	73.14%	48,341	0	100.00%
Other	52,600	0	0	0.00%	0	270,577	200,026	73.93%	263,999	-6,578	97.57%
Total Expenditures	5,386,873	5,026,518	0	93.31%	5,423,015	6,508,168	4,207,187	64.64%	6,501,368	-\$6,800	99.90%
Net Income	-222,134	-33,169	0	14.93%	-90,626	0	671,903	159976837.77%	6,800	6,800	1619047.62%
OTHER RESOURCES:											
Transfers to Other Funds	0	0	0	#DIV/0!	0	0	0	#DIV/0!	0	0	#DIV/0!
Other Financing Sources	0										
Total Other Resources	0	0	0	#DIV/0!	0	0	0	#DIV/0!	0	0	#DIV/0!
Total Current Year Expenditures & Other Resources	5,386,873	5,026,518	0	93.31%	5,423,015	6,508,168	4,207,187	64.64%	6,501,368	-6,800	99.90%
RESERVES DESIGNATED											
TABOR 3% Emergency Reserve (4)	161,606	149,800	0	92.69%	162,690	136,104	126,216	93%	136,104	0	100.00%
Unreserved Fund Balance (5)	-75,359	125,413	0	-166.42%	21,896	139,109	545,687	392%	145,909	6,800	104.89%
ENDING FUND BALANCE	\$86,248	\$275,213	\$0	319.10%	\$184,587	\$275,213	\$671,903	244.14%	\$282,013	\$6,800	102.47%

ECEA

Tips for updating QuickBooks [

You can export a report, change certain format

QuickBooks will update and keep these changes

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with y
- 7 Inserted text
Make your new text always appear next to a particular row
the text as a formula (e.g. ="inserted text")

QuickBooks will NOT
support these changes:

- Font formatting in r
- Inserted rows that o
- Moved data cells

Desktop report in Excel

...ing or add new formulas, and then update it with new QuickBooks data

	A	B	C	D	E	F	G	H
1						My Company P&L		
2						Profit & Loss		
3						July through August 2012		
4							07/16/12	Aug 16
5						Ordinary Income/Expense		
6						MONEY IN (aka Income)		
7						40100 - Construction Income		
8						40110 - Design Income	3,054.02	3,900.00
9						40199 - Less Discounts given	0.00	-48.35
10						Total 40100 - Construction Income	3,054.02	3,751.65
11						40500 - Reimbursement Income		
12						40520 - Permit Reimbursement Income	0.00	487.00
13						Total 40500 - Reimbursement Income	0.00	487.00
14						Total Income	3,054.02	29,197.65
15						* Labor Income less Design Income	3,054.02	13,227.00
16						Cost of Goods Sold		

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are left empty | - Renamed date columns
- Deleted columns
- Sorted columns | - Inserted columns in
between QuickBooks
row headers | - User-defined
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6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

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If formulas may not be
collapsed reports when
the same excel sheet

Colorado Military Academy
Balance Sheet
 As of February 28, 2021

Feb 28, 21

ASSETS

Current Assets

Checking/Savings

Cash-Checking and Savings

Checking (6296) 10 0000 8100 00	589,759.51
CMA- Building Corp. (6348)	1,034.76
Petty Cash - Exec Admin 11 0000	325.00
Savings (9686) 10 0000 8100 000	1,096.61
Cash-Checking and Savings - Other	<u>380,453.81</u>

Total Cash-Checking and Savings 972,669.69

Saving (4339) US BANK 200,803.38

Total Checking/Savings 1,173,473.07

Total Current Assets 1,173,473.07

TOTAL ASSETS 1,173,473.07

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Accounts Payable (A/P)

 Accounts Payable 10 0000 7421 0 -6,210.04

Total Accounts Payable (A/P) -6,210.04

Total Accounts Payable -6,210.04

Other Current Liabilities

Accrued Salaries and Benefits P

 Accrued Salaries Payable 10 000 155,844.81

 PERA Payroll Payable 10 0000 74 75,740.87

 Roth 401k 10 0000 7471 000 0000 195.83

Total Accrued Salaries and Benefits P 231,781.51

Total Other Current Liabilities 231,781.51

Total Current Liabilities 225,571.47

Total Liabilities 225,571.47

Equity

 32000 - Retained Earnings 275,998.88

 Net Income 671,902.72

Total Equity 947,901.60

TOTAL LIABILITIES & EQUITY 1,173,473.07

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I	J
TOTAL	
6,954.02	
-48.35	*
6,905.67	
487.00	
487.00	
46,343.45	
21,596.71	Labor Diff

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If formulas may not be
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the same excel sheet

Colorado Military Academy
Profit & Loss
 July 2020 through February 2021

	<u>Jul '20 - Feb 21</u>
Ordinary Income/Expense	
Income	
Revenue- State-Per Pupil Revenue	
Revenue-State Per Pupil Revenue	3,591,813.93
Total Revenue- State-Per Pupil Revenue	<u>3,591,813.93</u>
Revenue- State Sources-Mill Lev	
Mill Levy Equalization MLE Reve	121,888.56
Total Revenue- State Sources-Mill Lev	<u>121,888.56</u>
Revenue- State Sources-Other	
Charter School Capital Constru0	100,926.99
ECE Exceptional Children's Ed 0	62,832.00
ECEA Gifted and Talented Incom0	500.00
ECEA High Needs 1100003954.3130	21,383.97
ELPA 11.0000.3954.000.3140	13,738.00
Total Revenue- State Sources-Other	<u>199,380.96</u>
Revenue-Federal Sources	
COVID Income 4012	228,028.14
GEER Grant	17,496.73
Title I Middle 11.0000.4954.000	1,130.00
Total Revenue-Federal Sources	<u>246,654.87</u>
Revenue - Local Sources- BASE B	
Rocket Club-before & After	38,703.65
Total Revenue - Local Sources- BASE B	<u>38,703.65</u>
Revenue - Local Sources- Grants	
Contribution/Donation Income 53	17,858.46
Total Revenue - Local Sources- Grants	<u>17,858.46</u>
Revenue - Local Sources-Other	
CSI Student Reserve Fund 1954	20,900.00
Interest Income Earned 11.0000.	161.30
Miscellaneous Income	579,202.00
Rental Income from Facility 11.	62,380.70
Sports Fee Income 11.0000.1740.	145.00
Total Revenue - Local Sources-Other	<u>662,789.00</u>
49900 - Uncategorized Income	0.00
Total Income	<u>4,879,089.43</u>
Cost of Goods Sold	
CSI & CDE Administrative Fees	
Administrative Purchased Servi0	11,766.60
Administrative Purchased Servic	105,899.49
Total CSI & CDE Administrative Fees	<u>117,666.09</u>
Total COGS	<u>117,666.09</u>
Gross Profit	4,761,423.34
Expense	
Classroom & Instructional Expen	
Classroom & Instructional Suppl	

Colorado Military Academy
Profit & Loss
July 2020 through February 2021

	<u>Jul '20 - Feb 21</u>
Clearing Exp 10.0018.0640.000.0	13,586.48
Total Classroom & Instructional Suppl	<u>13,586.48</u>
Total Classroom & Instructional Expen	13,586.48
Federal Sources	
4425 - ESSER I Salary	22,027.26
Federal Sources - Other	161,255.95
Total Federal Sources	<u>183,283.21</u>
0100 - Salaries	
0100004 - Bonuses & PTO	43,718.75
0100100 - Academic Salaries	
0100001 - Elementary Ed. Salaries	544,901.39
0100002 - Middle/High School Ed. Salaries	360,539.63
0100003 - Substitute Ed. Salaries	6,750.22
0100170 - SPED Salaries	201,637.47
Total 0100100 - Academic Salaries	<u>1,113,828.71</u>
0100200 - Administrative Salaries	
0100210 - Student Support Salaries	228,019.11
0100240 - School Admin Salaries	208,756.90
0100250 - Business Office Salaries	73,459.23
0100260 - Facilities Salaries	57,604.52
0100280 - IT Salaries	25,826.64
0100290 - Rocket Club Salaries	46,537.55
Total 0100200 - Administrative Salaries	<u>640,203.95</u>
Total 0100 - Salaries	1,797,751.41
0200 - Benefits	
0220 - Medicare Tax	
0220001 - Medicare Tax Elementary	8,867.07
0220002 - Medicare Tax - MS / HS	5,588.81
0220170 - Medicare Tax - SPED	3,094.50
0220210 - Medicare Tax - Student Support	3,666.61
0220240 - Medicare Tax - School Admin	3,081.59
0220250 - Medicare Tax - Business Svs	1,076.43
0220260 - Medicare Tax - Facilities	843.01
0220280 - Medicare Tax - IT	381.73
Total 0220 - Medicare Tax	<u>26,599.75</u>
0230 - PERA Expense	
0230001 - PERA - Elementary	111,278.96
0230002 - PERA - Middle/ High School	76,967.93
0230170 - PERA - SPED	42,974.90
0230210 - PERA - Student Support	51,919.13
0230240 - PERA - School Admin	44,286.85
0230250 - PERA - Business Services	15,352.96
0230260 - PERA - Facilities	12,039.49
0230284 - PERA - IT	5,397.75
Total 0230 - PERA Expense	<u>360,217.97</u>

Colorado Military Academy
Profit & Loss
July 2020 through February 2021

	<u>Jul '20 - Feb 21</u>
Total 0200 - Benefits	386,817.72
0250 - Health Benefits	
0250002 - Dental Benefits -	5,691.83
0250003 - Health Benefits	129,999.97
0250004 - Life and Disability	2,902.71
0250170 - Vision Benefits -	1,266.07
Total 0250 - Health Benefits	139,860.58
0300 - Professional Purchased Services	
0300000 - Prof Svcs-Food Services	11,567.12
0300A00 - Assessments	14,883.29
0313000 - Banking & P/R Services	4,237.29
0320001 - Professional Ed. Svcs. - Elem	282.75
0320170 - Professional Ed. Svcs. - SPED	91,740.25
0331240 - Legal Services	10,582.00
0332250 - Audit Services	5,500.00
0334240 - Consultant Services	216,429.15
0340284 - IT Services	16,000.00
0350210 - Staff Development Services	6,949.79
Total 0300 - Professional Purchased Services	378,171.64
0400 - Property Services	
0410260 - Water	14,668.19
0410280 - Utility Expenses	88,606.28
0421260 - Trash Services	4,713.60
0422260 - Snow Removal Services	2,497.50
0430260 - Facility Repairs and Maintenanc	54,017.35
0430284 - IT Repairs and Maintenance	160.00
0432260 - Custodial Services	23,664.00
0441260 - Building Lease	580,994.63
0442240 - Admin Equipment Lease	1,208.54
Total 0400 - Property Services	770,530.09
0500 - Other Purchased Services	
0513001 - Field Trip Transportation - Ele	0.00
0520285 - Property/Liability/Vehicle Ins	77,826.79
0525285 - State Unemployment Ins	5,624.47
0526285 - Workers' Compensation Insurance	10,444.00
0530260 - Communications	9,147.77
0540240 - Advertising, Marketing, Recruit	19,536.72
0540250 - Hiring & Employment recruiting	5,114.50
0550240 - Printing/Postage	5,700.61
0580210 - Registration/Travel	2,302.05
Total 0500 - Other Purchased Services	135,696.91
0600 - Supplies	
0610001 - General Supplies - Elem	3,712.46
0610002 - General Supplies - MS	2,293.27
0610003 - General Supplies - HS	1,508.21

Colorado Military Academy
Profit & Loss
 July 2020 through February 2021

	<u>Jul '20 - Feb 21</u>
0610004 · General Supplies - Art	1,329.94
0610018 · General Supplies - A/S Sports	15,721.35
061006 · General Supplies - Food	3,288.60
061008 · General Supplies-Library	287.47
061009 · General Supplies - Military exp	6,689.05
061010 · General Supplies - Music	239.99
061015 · General Supplies-Printers	7,240.18
0610170 · General Supplies - SPED	2,281.62
0610175 · General Supplies- Staff Lounge	2,561.44
0610210 · General Supplies - Student Supp	2,509.43
0610240 · General Supplies - Admin	5,838.19
061025 · General Supplies - Rocket Club	3,345.50
0610250 · General Supplies - PE	184.30
0610260 · General Supplies - Facilities	22,718.21
0610284 · General Supplies - IT	15,734.12
0640001 · Curriculum - Elementary	61,143.09
0640002 · Curriculum - Middle School	19,531.16
0640003 · Curriculum - High School	49,820.75
0640170 · Curriculum - SPED	2,588.16
0650250 · Electronic Media Materials	1,155.00
Total 0600 · Supplies	231,721.49
0700 · Property	
0735001 · Equipment - Elementary	8,098.48
0735003 · Equipment - High School	11,680.65
0735240 · Equipment - Admin	4,011.34
0735260 · Equipment - Facilities	7,476.11
0735284 · Equipment - IT	4,091.76
Total 0700 · Property	35,358.34
0800 · Other Expense	
0810240 · Dues and Fees	9,324.58
824200 · CSI Grant	2,250.36
828200 · CDE Grant	3,854.34
Total 0800 · Other Expense	15,429.28
Total Expense	4,088,207.15
Net Ordinary Income	673,216.19
Other Income/Expense	
Other Income	
CPAT Fundraising Revenue 11.000	750.00
Total Other Income	750.00
Other Expense	
CPAT Supplies 10.0000.1750.000.	1,892.37
Student Group Expenditures	
SOAR-Expenses0.000.1750	171.10
Total Student Group Expenditures	171.10
Total Other Expense	2,063.47

Colorado Military Academy
Profit & Loss
July 2020 through February 2021

	<u>Jul '20 - Feb 21</u>
Net Other Income	-1,313.47
Net Income	<u><u>671,902.72</u></u>