

COLORADO MILITARY ACADEMY  
BOARD MEETING MINUTES  
360 COMMAND VIEW, COLORADO SPRINGS, CO, 80915  
OCTOBER 13, 2020

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for October 13, 2020, at 4:00 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

I. Board Chair, Joyce Schuck, called the meeting to order at 4:00 PM. Roll call was confirmed. Board members in attendance via Zoom video were Joyce Schuck, Eric Tucker, Doug Murray, Randy Cubero and Robert Applegate. Others in attendance via Zoom were CMA Chief Financial Officer, Doug Hering CMA Board Action Officer, Mark Hyatt, CMA Dean of Instruction, Linda Stahnke, CMA Dean of Students, Mark Gleason, CMA Commandant, Nicole Roberts and CMA Recording Secretary, Linda Vola, were present.

II. Approval of Agenda of October 13, 2020. Motion was made by Murray/Second by Cubero to approve Agenda. Resolved, the Motion to approve the Agenda was adopted 5-0.

III. Approval of Minutes of September 8, 2020. Motion was made by Cubero/Second by Tucker to approve the Minutes of the September 8, 2020 meeting. Resolved, the motion to approve the minutes of the September 8, 2020, meeting was adopted 5-0.

IV. Public Comments. None

V. Board Work Session Items.

a. Update from the Dean of Instruction, Linda Stahnke.

i. Discussion of Covid cases and outbreak guidance from CSI. Progressive levels can be seen on the website: <https://covid19.colorado.gov/data/covid-19-dial/covid-19-dial-dashboard> 3 progressive levels, safer level 1 – Cautious, level 2 – Concern and level 3- safer at home. El Paso County is blue, safer level 1. The Health Department is monitoring number of cases and numbers in the hospital. Overall, county status is good. CMA has not had any other issues and the nurse tracks everyone on a spreadsheet of sicknesses.

ii. Discussion of Enrollment Chart. CMA has 594 in regular school and 85 in Aerolab, making the count 636.5 total students. 590 students was CMA's original estimate in December, CSI will give CMA the money for the extra kids. CMA's wait list is 34 kids right now. There will be some PCs coming up in December and could mean 40-50 kids leaving at that time, however the seats can be filled. CMA has 144 online students and many are coming back in person that number is down to 86. Last year there were 53 IEP kids and this year CMA is up to 81 as of today. 16 online students are still with the SPED Teacher online part time.

iii. Discussion of student testing. Concurrent Enrollment is college classes for students while in high school. 18 kids are interested and will take the Accuplacer test this

Thursday. 11<sup>th</sup> graders will be doing the PSAT test as well. HighMark wants an academic report. CMA had a summer slide and maybe a slide from the 8 weeks students were out due to Covid so our students are a little behind. CMA is working on a plan to get everyone caught up. NWEA test is taken 3 times a year that will show where the students stand and what they need to learn in Math or English. One plan is to double some of these classes up, for example fractions this year and next year and combine them.

iv. Discussion of pending Grants. CSI gave CMA money for another part time Sped Teacher. CMA has 7 very high needs kids that need extra attention. Separate class and special attention for these students is needed to keep them on track. The state department has created a grant to help charter schools specifically to move the students to in person learning. Will make a plea to keep us nimble if we ever have to go back online for quarantine.

v. Linda Stahnke attended a virtual charter league summit – 3 days back to back sessions with the governor presenting. The governor discussed national trends in charter school movement. If you want to listen to recording [coloradoleague.org/ls20](https://coloradoleague.org/ls20) and click through the sessions. Biden is not supporting charter schools he is supporting public school. Lack of unity with advocacy.

b. Update from the Commandant, Colonel Nicole Roberts.

i. Discussion of CAP. CAP program has 156 cadets, flown 74 cadets for first flight. 45 cadets promoted, more than half have a second stripe. Would have 15 more but some of the cadets did not get recommendations from teachers. We are not dropping our standards. Promoted a new second lieutenant. Introduced the new honor role for CMA CAP cadets and they were recognized with peers and parents. Students were put on the list and will get certificates and coins with new rank on the back of it from the Air Force. Presented the General Murray honor role and give thanks to General Murray. If cadets can keep 4.0 they will be put on a plack. Our Military Studies teachers are amazing and making this such a fun job. CMA's next Camp Curry will be November 6-8<sup>th</sup>. CAP may do another form of encampment for professional development training. Linda Stahnke points out that the 100 certificates they earned were used for blues and uniforms. Colonel Roberts saved the parents a lot of money and made the group look sharp.

c. Update from the Dean of Students, Mark Gleason.

i. Discussion of cadets. Things going well. CMA has a good grip on attendance. Downstairs takes care of K-6 students and Secondary assistant, Sherry, is doing a great job contacting parents and making sure everyone is accounted for. Detention is held on Tuesday and Thursday, parents are notified the day before the student need to attend. Doing beautification projects around the school. Spread wood chips on playground to make it safer. Cut down some trees and got rid of branches. Not dealing as many issues as last year. Most of the issues is inappropriate language around females. Colorado Springs police department sending an SRO over for presentation of online sharing and inappropriate pictures and language.

d. Update from the Board Action Officer, Mark Hyatt.

i. Discussion of cadets. When students have detention they are assigned various tasks around the school and beautifying the school and grounds. CMA is looking good.

ii. Discussion of janitorial services. As of Thursday, the janitorial service contract has ended. CMA hired a new person to help with facilities and cleaning the school. CMA has people to help with the snow removal also.

iii. Discussion of Orton. CMA and Orton had a meeting about how things are processed and handled with the front office. They have taken on another class and office and seem to be good neighbors. Orton is working with our nurse and Sped team and may need a person to work half time.

iv. Discussion of CMA growth. The community is asking why we are growing so much. Linda Stahnke thinks it is the combination of improving the brand and making this a place kids want to be. CMA is growing because of kids with good behavior and volunteers selling the school. Mark Hyatt thinks we are growing because we are unique.

e. Update from the Chief Financial Officer, Doug Hering.

i. Discussion of Payroll Protection Plan – loan forgiveness application. We cannot apply for forgiveness until January. We have more expenses we can claim to our loan. Doug Hering filled out the application like it was December 15 with expenses that will incur. The calculation should be 100 forgiveness of the loan. All subject for review. Will try to apply earlier if possible.

ii. Discussion of Audit. Unfortunately, CMA did not get the audit back yet. However, the draft has not changed. CMA did receive an unqualified opinion, meaning our statements represent the organization according to principal. CMA did not have any audit adjustments, which is good. No changes in the financial status. Activity in the building and building liabilities shows in the audit. CMA owed more than \$16 million due to interest owed on the debit.

VI. Finance Committee Report.

a. Discussion of Finance Report. CMA has changes in the report due to growth and trouble getting substitute teachers. CMA has had to completely revise the budget from what it is. CMA has reached a point of stabilization. Hiring AP for secondary, a couple more PARAs etc. Highlights are, we only had a 5% cut. The original budget does not need to be adjusted. Close to \$800k by end of the year. Salary increase is due to Covid, we had to hire some aids and moved contracts to staff. Insurance is the biggest thing that has changed. Supplies and curriculum has

been increased and CMA needs more computers. We are in good shape for this year. September numbers continue on track to estimates made.

Motion was made by Tucker/Second by Cubero to approve the Finance Committee Report. Resolved, the Motion to approve the monthly report for 2020-21 was adopted 5-0.

VII. Action Items.

a. The approval of Revision of Suspension Policy. Motion was made by Cubero/Second by Tucker to approve Revision of Suspension Policy. Resolved, the motion to approve the Revision of Suspension Policy was adopted 5-0.

b. The approval of the revision to Disruptive Student Policy. Motion was made by Tucker/Second by Murray to approve revision to Disruptive Student Policy. Resolved, the motion to approve the Disruptive Student Policy was adopted 5-0.

c. The approval of addition of policy concerning Allegations Against a Teacher. Motion was made by Tucker/Second by Murray to approve the policy concerning allegations against a Teacher. Resolved, the motion to approve Policy concerning Allegations Against a Teacher was adopted 4-0.

d. The approval of the revision of Dress Code for Special Dress Days in Cadet Handbook. Motion was made by Tucker/Second by Murray to revise Dress Code for Special Dress Days. Resolved, the motion was to approve Dress Code for Special Dress Days was adopted 5-0.

VIII. Executive Session: No executive session.

IX. Other Business

a. Next Board Meeting November 10, 2020 4:00 PM to 6:00 PM at CMA or via electronic zoom meeting invitation.

b. Professional Development for the Board of Directors November 10, 2020.

X. Adjourn. The Agenda items having been covered and no further items having been brought forward for consideration, a Motion was made by Tucker /Second by Applegate to adjourn. Resolved, the Motion to adjourn was adopted 5-0. The meeting was adjourned at 5:40 PM.

/s/ Robert Applegate, Ph.D., Secretary/Treasurer