

COLORADO MILITARY ACADEMY
BOARD MEETING MINUTES
360 COMMAND VIEW, COLORADO SPRINGS, CO, 80915
May 12, 2020

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for May 12, 2020, at 4:00 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

I. Board Chair, Joyce Schuck, called the meeting to order at 4:07 PM. Roll call was confirmed. Board members in attendance via phone was Joyce Schuck. Attending via Zoom video were Randy Cubero, Eric Tucker, Doug Murray and Robert Applegate. CMA Board Action Officer, Mark Hyatt, CMA Chief Financial Officer, Doug Hering, CMA Dean of Instruction, Linda Stahnke, High Mark Portfolio Manager, Suzanne Metzgar, and CMA Recording Secretary, Linda Vola, were present via Zoom video.

II. The Agenda was amended; addition to Agenda under Other Business; add item C presentation of Parent/Teacher Surveys. Addition to Agenda under Board Work Session Items; add to number V item e. Update from the CMA Chief Financial Officer, Doug Hering.

Approval of Agenda. Motion was made by Tucker/Second by Cubero to approve corrections Agenda. Resolved, the Motion to approve the Agenda was adopted 5-0

III. Approval of Minutes of April 15, 2020. Motion was made by Murray/Second by Tucker to approve the Minutes of the April 15, 2020. Meeting. Resolved, the motion to approve the minutes of the April 15, 2020, meeting was adopted 5-0.

IV. Public Comments. None

V. Board Work Session Items.

a. Update from the Dean of Instruction.

i. Discussion of Teacher Appreciation Week.

ii. Discussion of HVAC system being cleaned and repaired.

iii. Discussion of Teacher Focus Groups.

iv. Discussion of CMA Summer School and Sports Camp.

v. Discussion of Teachers' positions needing to be filled.

vi. Discussion of CMA receiving a donation of Saxon curriculum.

- vii. Discussion of Kindergarten Gradation Day process.
- viii. Discussion of Student/Teacher end of year check out process.
- b. Update from the Commandant via Linda Stahnke.
 - i. Discussion of CAP Uniforms being moved and organized.
 - ii. Discussion of the hire of a new Military Studies Teacher.
- c. Update from the Dean of Students via Linda Stahnke.
 - i. Discussion of completed discipline report required by the state.
- d. Update from the Board Action Officer.
 - i. Discussion of Legislatures pushing items back a week due to COVID-19.
 - ii. Discussion of CSI rules regarding Summer School or Sports Camp.
 - iii. Discussion of CMA Leadership Retreat Wednesday, May 13th and what will be discussed.
 - iv. Discussion of CSI Board Meeting June 16th. Mark Hyatt will represent CMA Board.
- e. Update from the Chief Financial Officer.
 - i. Discussion of monthly finances.
 - ii. Discussion of proposed budget for 2020-21.
 - v. Discussion of Head Count Assumptions hard to predict due to statewide finances.

VI. Finance Committee Report.

a. Motion was made by Cubero/Second by Murray to approve the Financial Report. Resolved, the Motion to approve the Financial Report was adopted 5-0.

VII. Action Items.

a. The approval of revised CMA 2020-21 school calendar. Motion was made by Tucker/Second by Cubero to vote in favor of discussion of revised 2020-21 school calendar. Resolved, the Motion to approve the CMA 2020-21 school calendar was adopted 5-0.

b. The approval of the new CMA Athletics Handbook. Motion was made by Cubero/Second by Tucker to vote in favor of Adoption of CMA Athletics Handbook, written by Couch Anderson. Resolved, the Motion to approve the CMA Athletics Handbook was adopted 5-0.

VIII. Executive Session. None was necessary.

IX. Other Business

a. Special board work session July 14, 2020, 10:00 AM - 12 Noon at CMA to review strategic plan. Board meeting to follow at 12:00 Noon to 2:00 PM.

b. Next Board Meeting June 16, 2020 10:00 AM – 12:00 Noon at CMA.

c. Parent and Teacher COVID-19 Survey Presentation by Linda Stahnke.

X. Adjourn. The Agenda items having been covered and no further items having been brought forward for consideration, a Motion was made by Tucker/Second by Cubero to adjourn. Resolved, the Motion to adjourn was adopted 5-0. The meeting was adjourned at 5:37 PM.

/s/ Robert Applegate, Ph.D., Secretary/Treasurer